



POLICE OFFICER, CERTIFIED
\$64,213.73 | STEP 1
OPEN UNTIL FILLED

To apply for this opportunity, complete an *Employment Application for Police Department Jobs* at: <https://www.bayharborislands-fl.gov/DocumentCenter/View/1861/Employment-Application-for-Police-Department-Jobs-pdf>

SUMMARY: Performs responsible law enforcement functions as assigned, including enforcing federal and state laws and local ordinances.

MINIMUM QUALIFICATIONS: High school diploma or GED (college degree preferred); preferably supplemented by two or more years' progressively responsible experience in a police department; or an equivalent combination of education, certification, training, and/or experience. Must have Florida Police Officer certification. Required to have and maintain a valid Florida driver's license.

Please be advised that you must fill out the Police Employment Application (found on website). No applications will be accepted without the listed documentation below:

STATE OF FLORIDA CERTIFIED POLICE OFFICERS:

- 1. Passing physical agility test at an authorized Florida criminal justice institute (see FDLE website for list of training schools) [test results should not be older than 6 months];**
- 2. Copy of Birth Certificate or other proof of Birth and U.S. Citizenship;**
- 3. Copy of High School Diploma or G.E.D.;**
- 4. Valid Florida Driver's License;**
- 5. Copy of DD-214 Form (if applicable) and**
- 6. Copy of FDLE – Florida Dept of Law Enforcement or EOC evaluation**

SKILLS & ABILITIES: Excellent customer service, ability to remain calm during critical incidents, multi-tasker, team player, organized, detailed, punctual, must be able to deal professionally with residents, co-workers, and Town officials.

If you are interested in applying for this position, please include your cover letter, resume, completed application, and documentation (#1 - #6) as listed above. Applications should be delivered to Human Resources Department in a sealed envelope, with your name on it, marked "Police Officer, Certified".