

Town of Bay Harbor Islands
Employees Retirement System
(General Employees)

Actuarial Valuation
As of October 1, 2020

Determines the Contribution
For the 2021/22 Fiscal Year



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July 21, 2021

Introduction

This report presents the results of the October 1, 2020 actuarial valuation of the portion of the Town of Bay Harbor Islands Employees Retirement System that covers general employees. The report is based on the participant data and asset information provided by the pension plan administrator and, except for a cursory review for reasonableness including a comparison to the data provided for the previous valuation, we have not attempted to verify the accuracy of this information.

The primary purpose of this report is to provide a summary of the funded status of the plan as of October 1, 2020 and to determine the minimum required contribution under Chapter 112; Florida Statutes, for the 2021/22 plan year. In addition, this report provides a projection of the long-term funding requirements of the plan, statistical information concerning the assets held in the trust, statistical information concerning the participant population, and a summary of any recent plan changes.

The liabilities and cost presented in this report are based on numerous assumptions concerning the cost of benefits to be provided in the future, long-term investment returns, and the future demographic experience of the current participants. Anyone referring to this report should remember that the cost developed herein is only an *estimate* of the true cost of providing post-employment pension benefits. No one can predict with certainty whether the true cost will be higher or lower than the cost presented in this report. The calculated cost is entirely dependent upon the assumptions that are described in Table IV-A. If any of the assumptions is changed, then the cost shown in this report will change accordingly. Likewise, if any of the assumptions is not completely realized, then the cost shown in this report will change in the future.

Certain assumptions play a bigger role than others in determining the cost of the post-employment pension benefits. In some cases, relatively small changes in a particular assumption can have a dramatic impact on the anticipated cost of benefits. Although a thorough analysis of the impact of such changes is beyond the scope of this report, Table I-B illustrates the impact that alternative long-term investment returns would have on the contribution rate.

Minimum Required Contribution

Table I-A shows the development of the minimum required contribution for the 2021/22 plan year. The minimum required contribution is \$515,283, which equates to 18.52% of covered payroll. The minimum required contribution decreased by \$41,118 from the prior valuation.

Table I-C provides a breakdown of the sources of change in the contribution rate. Significantly, the rate decreased by 0.15% of payroll due to investment gains, increased by 0.16% of payroll due to demographic experience, and decreased by another 1.81% of payroll due to the assumption change that is described below. The market value of assets earned



6.27% during the 2019/20 plan year, whereas a 6.00% annual investment return was required to maintain a stable contribution rate.

Chapter 112, Florida Statutes, sets forth the rules concerning the minimum required contribution for public pension plans within the state. Essentially, the Town must contribute an amount equal to the annual normal cost of the plan plus an amortization payment towards the unfunded accrued liability and an adjustment as necessary to reflect interest on any delayed payment of the contribution beyond the valuation date.

Based on the current assets, participant data, and actuarial assumptions and methods that are used to value the plan, the present-day value of the total long-term funding requirement is \$12,747,283. As illustrated in Table I-A, current assets are sufficient to cover \$9,355,357 of this amount, the employer's 2020/21 contribution will cover \$556,401 of this amount, the employer's 2021/22 contribution will cover \$515,283 of this amount, and future employee contributions are expected to cover \$846,213 of this amount, leaving \$1,474,029 to be covered by future employer funding beyond the 2021/22 fiscal year. Again, demographic and investment experience that differs from that assumed will either increase or decrease the future employer funding requirement.

Amortization of the Unfunded Liability

This plan uses the entry age normal cost method to develop an unfunded liability each year. The unfunded liability is then amortized or "paid off" over a period of time. The period over which the unfunded liability is amortized is often referred to as the "funding period" of the plan. Under Chapter 112 the maximum allowable funding period is 30 years. However, the plan's funding policy utilizes a 10-year funding period for new components of the unfunded accrued liability. As of October 1, 2020, the plan has \$656,372 of unfunded accrued liability.

Advance Employer Contribution

The Town has made contributions to the plan in excess of the minimum amount that was required to be contributed pursuant to Chapter 112. In this report, the excess contributions are referred to as an "advance employer contribution." As of October 1, 2020, the advance employer contribution is \$116,975, which reflects the advance employer contribution of \$55,222 as of October 1, 2019 plus \$61,753 of actual employer contributions in excess of the minimum required contribution for the 2019/20 plan year as shown in Table II-F.

The Town may apply all or any portion of the advance employer contribution towards the minimum required contribution for the 2020/21 plan year or for any later plan year. The minimum required contribution for that plan year will be reduced dollar-for-dollar by the amount of the advance employer contribution that is applied in this manner.

Alternatively, at any time, the Town may apply all or any portion of the advance employer contribution as an extra contribution in excess of the minimum required contribution. In this case, the immediate application of the entire balance of the advance employer contribution as of October 1, 2020 would reduce the minimum required contribution for the 2021/22 plan year to \$486,173.



Actuarial Assumption Change

Since the completion of the previous valuation, the mortality basis was changed from the RP-2000 Combined Mortality Table with generational improvements in mortality using Scale BB to selected PUB-2010 Mortality Tables with generational improvements in mortality using Scale MP-2018. The impact of this assumption change was to decrease the contribution rate by 1.81% of payroll.

Identification and Assessment of Risk

The liabilities and cost presented in this report are based on numerous assumptions concerning the cost of benefits to be provided in the future, long-term investment returns, and the future demographic experience of the current participants. Anyone referring to this report should remember that the cost developed herein is only an *estimate* of the true cost of providing post-employment pension benefits. No one can predict with certainty whether the true cost will be higher or lower than the cost presented in this report. The calculated cost is entirely dependent upon the assumptions that are described in Table IV-A. If any of the assumptions is changed, then the cost shown in this report will change accordingly. Likewise, there is always a risk that, should these assumptions not be realized, the liabilities of the plan, the contributions required to fund the plan, and the funded status of the plan may be significantly different than the amounts shown in this report.

Although a thorough analysis of the risk of not meeting the assumptions is beyond the scope of this report, this discussion is intended to identify the significant risks faced by the plan. In some cases, a more detailed review of the risks, including numerical analysis, may be appropriate to help the plan sponsor and other interested parties assess the specific impact of not realizing certain assumptions. For example, Table I-B illustrates the impact that alternative long-term investment returns would have on the contribution rate. Note that this report is not intended to provide advice on the management or reduction of the identified risks nor is this report intended to provide investment advice.

The most significant risk faced by most defined benefit pension plans is investment risk, i.e. the risk that long-term investment returns will be less than assumed. Other related risks include a risk that, if the investments of the plan decline dramatically over a short period of time (such as occurred with many pension plans in 2008), the plan's assets may not have sufficient time to recover before benefits become due. Even if the assets of the plan grow in accordance with the assumed investment return over time, if benefit payments are expected to be large in the short-term (for example, if the plan provides an actuarial equivalent lump sum payment option and a large number of participants are expected to become entitled to such a lump sum in the near future), the plan's assets may not be sufficient to support such a high level of benefit payments. We have provided a 10-year projection of the expected benefit payments in Table III-G to help the Trustees in formulating an investment policy that is expected to provide an investment return that meets both the short- and long-term cash flow needs of the pension plan.

Another source of risk is demographic experience. This is the risk that participants will receive salary increases that are different than the amount assumed, that participants will retire, become disabled, or terminate their employment at a rate that is different than assumed, and that participants will live longer than assumed, just to cite a few examples of the demographic risk faced by the plan. Although for most pension plans, the demographic risk is not as significant as the



investment risk, particularly in light of the fact that the mortality assumption includes a component for future life expectancy increases, the demographic risk can nevertheless be a significant contributing factor to liabilities and contribution rates that become higher than anticipated.

A third source of risk is the risk that the plan sponsor (or other contributing entities) will not make, or will not have the ability to make, the contributions that are required to keep the plan funded at a sufficient level. Material changes in the number of covered employees, covered payroll, and, in some cases, hours worked by active participants can also significantly impact the plan's liabilities and the level of contributions received by the plan.

Finally, an actuarial funding method has been used to allocate the gap between projected liabilities and assets to each year in the future. The contribution rate under some funding methods is higher during the early years of the plan and then is lower during the later years of the plan. Other funding methods provide for lower contribution rates initially, with increasing contribution rates over time.

The Trustees have adopted the individual entry age normal funding method for this plan with level-dollar payments towards the unfunded accrued liability, which is expected to result in a contribution rate that decreases over time as a percentage of payroll. A brief description of the actuarial funding method is provided in Table IV-A.

Contents of the Report

Tables I-D through I-I provide a detailed breakdown of various liability amounts by type of benefit and by participant group. Tables II-A through II-F provide information concerning the assets of the trust fund. Specifically, Table II-A shows the development of the actuarial value of assets. Tables III-A through III-G provide statistical information concerning the plan's participant population. In particular, Table III-G gives a 10-year projection of the cash that is expected to be required from the trust fund in order to pay benefits to the current group of participants. Finally, Tables IV-A through V-B provide a summary of the actuarial assumptions and methods that are used to value the plan's benefits and of the relevant plan provisions as of October 1, 2020, as well as a summary of the changes that have occurred since the previous valuation report was prepared.

Certification

This actuarial valuation was prepared by me or under my direct supervision and I acknowledge responsibility for the results. To the best of my knowledge, the results are complete and accurate and, in my opinion, the techniques and assumptions used are reasonable and meet the requirements and intent of Chapter 112, Florida Statutes. There is no benefit or expense to be provided by the plan and/or paid from the plan's assets for which liabilities or current costs have not been established or otherwise taken into account in the valuation. All known events or trends which may require a material change in plan costs or required contribution rates have been taken into account in the valuation.



For the firm,

Charles T. Carr

Charles T. Carr
Consulting Actuary
Southern Actuarial Services Company, Inc.

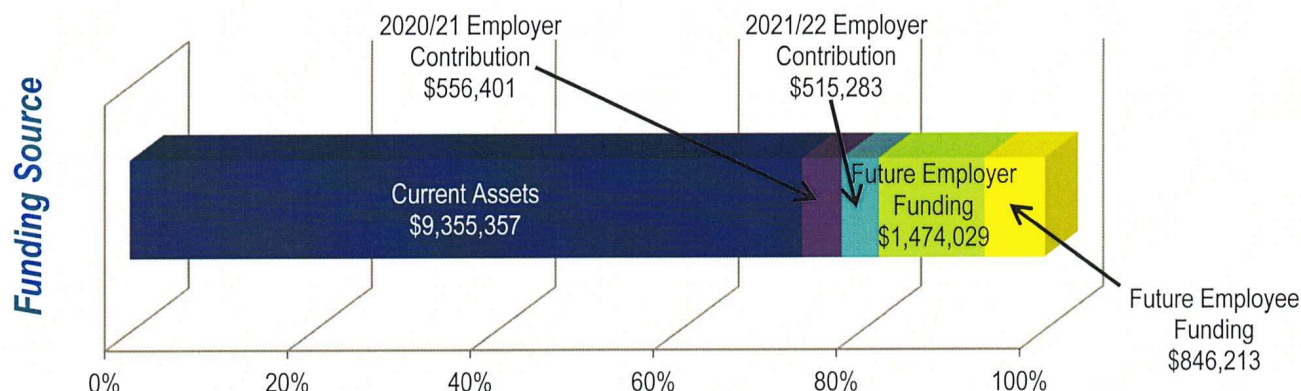
Enrolled Actuary No. 20-04927

The individual above is a member of the American Academy of Actuaries and meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.



Minimum Required Contribution

Table I-A



For the 2021/22 Plan Year

Entry Age Normal Cost	\$461,686
Unfunded Liability Amortization Payment	\$187,056
Expense Allowance	\$20,065
Expected Employee Contribution	(\$166,599)
	\$502,208
Adjustment to Reflect Semi-Monthly Employer Contributions	\$15,402
Expected Employer Contribution for the 2020/21 Plan Year	(\$556,401)
Remaining Contribution Due/(Credit) for the 2020/21 Plan Year	(\$38,791)
	x 0.06
One Year's Interest Charge/(Credit) on the Remaining Contribution	(\$2,327)

Minimum Required Contribution for the 2021/22 Plan Year **\$515,283**

Expected Payroll for the 2021/22 Plan Year	÷ \$2,782,291
Minimum Required Contribution as a % of Payroll	18.52%

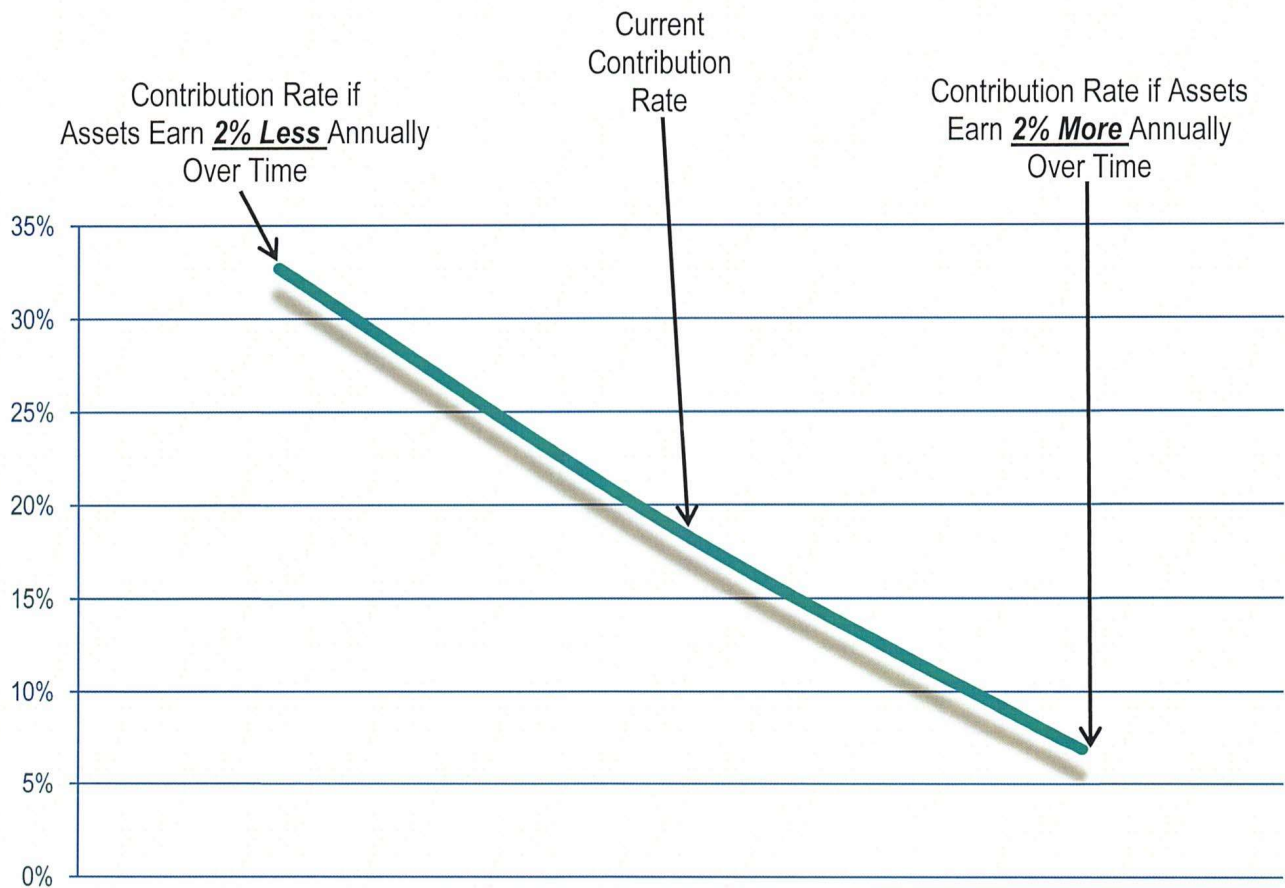
Additional Disclosures

Present Value of Future Compensation	\$13,588,648
Present Value of Future Employer Contributions	\$2,545,713
Present Value of Future Employee Contributions	\$846,213



Sensitivity Analysis

Table I-B



The line above illustrates the sensitivity of the contribution rate to changes in the long-term investment return.



Gain and Loss Analysis

Table I-C

Source of Change in the Contribution Rate

Previous contribution rate	20.32%
Increase (decrease) due to investment gains and losses	-0.15%
Increase (decrease) due to demographic experience	0.16%
Increase (decrease) due to plan amendments	0.00%
Increase (decrease) due to actuarial assumption changes	-1.81%
Increase (decrease) due to actuarial method changes	0.00%
Current contribution rate	<u>18.52%</u>

Source of Change in the Unfunded Liability

Previous unfunded liability	\$1,168,880
Increase due to employer normal cost for the prior year	\$308,121
Increase due to interest on normal cost and unfunded liability	\$88,620
Decrease due to employer contributions	(\$597,412)
Decrease due to interest on employer contributions	(\$17,661)
Expected unfunded liability	<u>\$950,548 *</u>
Increase (decrease) due to plan experience	(\$23,022)
Increase (decrease) due to plan amendments	\$0
Increase (decrease) due to actuarial assumption changes	(\$271,154)
Increase (decrease) due to actuarial method changes	\$0
Current unfunded liability	<u>\$656,372</u>

* not less than zero



Present Value of Future Benefits

Table I-D

	Old Assumptions w/o Amendment	Old Assumptions w/ Amendment	New Assumptions w/ Amendment
<u>Actively Employed Participants</u>			
Retirement benefits	\$8,561,190	\$8,561,190	\$8,349,439
Termination benefits	\$1,040,291	\$1,040,291	\$1,001,958
Disability benefits	\$33,114	\$33,114	\$25,712
Death benefits	\$18,801	\$18,801	\$17,629
Refund of employee contributions	\$61,220	\$61,220	\$63,700
Sub-total	\$9,714,616	\$9,714,616	\$9,458,438
<u>Deferred Vested Participants</u>			
Retirement benefits	\$581,403	\$581,403	\$549,842
Termination benefits	\$0	\$0	\$0
Disability benefits	\$0	\$0	\$0
Death benefits	\$0	\$0	\$0
Refund of employee contributions	\$0	\$0	\$0
Sub-total	\$581,403	\$581,403	\$549,842
<u>Due a Refund of Contributions</u>	\$0	\$0	\$0
<u>Deferred Beneficiaries</u>	\$0	\$0	\$0
<u>Retired Participants</u>			
Service retirements	\$2,639,464	\$2,639,464	\$2,608,460
Disability retirements	\$36,636	\$36,636	\$28,628
Beneficiaries receiving	\$0	\$0	\$0
DROP participants	\$0	\$0	\$0
Sub-total	\$2,676,100	\$2,676,100	\$2,637,088
<u>Grand Total</u>	<u>\$12,972,119</u>	<u>\$12,972,119</u>	<u>\$12,645,368</u>
Present Value of Future Payroll	\$13,584,640	\$13,584,640	\$13,588,648
Present Value of Future Employee Contribs.	\$845,772	\$845,772	\$846,213
Present Value of Future Employer Contribs.	\$2,872,875	\$2,872,875	\$2,545,713



Present Value of Accrued Benefits

Table I-E

	Old Assumptions <u>w/o Amendment</u>	Old Assumptions <u>w/ Amendment</u>	New Assumptions <u>w/ Amendment</u>
<u>Actively Employed Participants</u>			
Retirement benefits	\$5,447,714	\$5,447,714	\$5,300,051
Termination benefits	\$550,960	\$550,960	\$530,853
Disability benefits	\$15,746	\$15,746	\$12,121
Death benefits	\$8,580	\$8,580	\$8,609
Refund of employee contributions	\$34,927	\$34,927	\$34,926
Sub-total	\$6,057,927	\$6,057,927	\$5,886,560
<u>Deferred Vested Participants</u>			
Retirement benefits	\$581,403	\$581,403	\$549,842
Termination benefits	\$0	\$0	\$0
Disability benefits	\$0	\$0	\$0
Death benefits	\$0	\$0	\$0
Refund of employee contributions	\$0	\$0	\$0
Sub-total	\$581,403	\$581,403	\$549,842
<u>Due a Refund of Contributions</u>	\$0	\$0	\$0
<u>Deferred Beneficiaries</u>	\$0	\$0	\$0
<u>Retired Participants</u>			
Service retirements	\$2,639,464	\$2,639,464	\$2,608,460
Disability retirements	\$36,636	\$36,636	\$28,628
Beneficiaries receiving	\$0	\$0	\$0
DROP participants	\$0	\$0	\$0
Sub-total	\$2,676,100	\$2,676,100	\$2,637,088
<u>Grand Total</u>	<u>\$9,315,430</u>	<u>\$9,315,430</u>	<u>\$9,073,490</u>



Present Value of Vested Benefits

Table I-F

	Old Assumptions <u>w/o Amendment</u>	Old Assumptions <u>w/ Amendment</u>	New Assumptions <u>w/ Amendment</u>
<i><u>Actively Employed Participants</u></i>			
Retirement benefits	\$5,303,658	\$5,303,658	\$5,157,000
Termination benefits	\$505,738	\$505,738	\$487,207
Disability benefits	\$15,746	\$15,746	\$12,121
Death benefits	\$8,580	\$8,580	\$8,609
Refund of employee contributions	\$47,228	\$47,228	\$47,236
Sub-total	\$5,880,950	\$5,880,950	\$5,712,173
<i><u>Deferred Vested Participants</u></i>			
Retirement benefits	\$581,403	\$581,403	\$549,842
Termination benefits	\$0	\$0	\$0
Disability benefits	\$0	\$0	\$0
Death benefits	\$0	\$0	\$0
Refund of employee contributions	\$0	\$0	\$0
Sub-total	\$581,403	\$581,403	\$549,842
<i><u>Due a Refund of Contributions</u></i>	\$0	\$0	\$0
<i><u>Deferred Beneficiaries</u></i>	\$0	\$0	\$0
<i><u>Retired Participants</u></i>			
Service retirements	\$2,639,464	\$2,639,464	\$2,608,460
Disability retirements	\$36,636	\$36,636	\$28,628
Beneficiaries receiving	\$0	\$0	\$0
DROP participants	\$0	\$0	\$0
Sub-total	\$2,676,100	\$2,676,100	\$2,637,088
<i><u>Grand Total</u></i>	<u>\$9,138,453</u>	<u>\$9,138,453</u>	<u>\$8,899,103</u>



Entry Age Normal Accrued Liability

Table I-G

	Old Assumptions w/o Amendment	Old Assumptions w/ Amendment	New Assumptions w/ Amendment
<u>Actively Employed Participants</u>			
Retirement benefits	\$6,278,496	\$6,278,496	\$6,106,665
Termination benefits	\$679,784	\$679,784	\$654,697
Disability benefits	\$18,519	\$18,519	\$14,231
Death benefits	\$10,808	\$10,808	\$10,897
Refund of employee contributions	\$37,773	\$37,773	\$38,309
Sub-total	\$7,025,380	\$7,025,380	\$6,824,799
<u>Deferred Vested Participants</u>			
Retirement benefits	\$581,403	\$581,403	\$549,842
Termination benefits	\$0	\$0	\$0
Disability benefits	\$0	\$0	\$0
Death benefits	\$0	\$0	\$0
Refund of employee contributions	\$0	\$0	\$0
Sub-total	\$581,403	\$581,403	\$549,842
<u>Due a Refund of Contributions</u>	\$0	\$0	\$0
<u>Deferred Beneficiaries</u>	\$0	\$0	\$0
<u>Retired Participants</u>			
Service retirements	\$2,639,464	\$2,639,464	\$2,608,460
Disability retirements	\$36,636	\$36,636	\$28,628
Beneficiaries receiving	\$0	\$0	\$0
DROP participants	\$0	\$0	\$0
Sub-total	\$2,676,100	\$2,676,100	\$2,637,088
<u>Grand Total</u>	<u>\$10,282,883</u>	<u>\$10,282,883</u>	<u>\$10,011,729</u>
less Actuarial Value of Assets	(\$9,355,357)	(\$9,355,357)	(\$9,355,357)
<u>Unfunded Accrued Liability</u>	<u>\$927,526</u>	<u>\$927,526</u>	<u>\$656,372</u>



Entry Age Normal Cost

Table I-H

	Old Assumptions <u>w/o Amendment</u>	Old Assumptions <u>w/ Amendment</u>	New Assumptions <u>w/ Amendment</u>
<u>Actively Employed Participants</u>			
Retirement benefits	\$403,765	\$403,765	\$395,161
Termination benefits	\$53,697	\$53,697	\$51,406
Disability benefits	\$2,859	\$2,859	\$2,201
Death benefits	\$1,671	\$1,671	\$1,353
Refund of employee contributions	\$11,059	\$11,059	\$11,565
Sub-total	\$473,051	\$473,051	\$461,686
<u>Deferred Vested Participants</u>			
Retirement benefits	\$0	\$0	\$0
Termination benefits	\$0	\$0	\$0
Disability benefits	\$0	\$0	\$0
Death benefits	\$0	\$0	\$0
Refund of employee contributions	\$0	\$0	\$0
Sub-total	\$0	\$0	\$0
<u>Due a Refund of Contributions</u>	\$0	\$0	\$0
<u>Deferred Beneficiaries</u>	\$0	\$0	\$0
<u>Retired Participants</u>			
Service retirements	\$0	\$0	\$0
Disability retirements	\$0	\$0	\$0
Beneficiaries receiving	\$0	\$0	\$0
DROP participants	\$0	\$0	\$0
Sub-total	\$0	\$0	\$0
<u>Grand Total</u>	<u>\$473,051</u>	<u>\$473,051</u>	<u>\$461,686</u>



Unfunded Liability Bases

Table I-I

<u>Description</u>	<u>Original Amount</u>	<u>Outstanding Balance</u>	<u>Amortization Payment</u>	<u>Years Rem.</u>
	Total	\$656,372	\$187,056	
		↓	↓	
10/1/2015 Initial UAAL	\$209,690	\$193,703	\$43,382	5
10/1/2015 Assumption Change	\$597,021	\$551,506	\$123,515	5
2015/16 Experience Loss	\$164,487	\$148,889	\$28,565	6
10/1/2016 Plan Amendment	\$629,876	\$570,147	\$109,384	6
2016/17 Experience Gain	(\$366,322)	(\$304,807)	(\$51,511)	7
2017/18 Experience Gain	\$32,926	\$30,394	\$4,617	8
2018/19 Experience Gain	(\$265,290)	(\$239,284)	(\$33,189)	9
2019/20 Experience Gain	(\$23,022)	(\$23,022)	(\$2,951)	10
10/1/2020 Assumption Change	(\$271,154)	(\$271,154)	(\$34,756)	10



Actuarial Value of Assets

Table II-A

Market Value of Assets as of October 1, 2020	\$9,472,332
Minus advance employer contributions	(\$116,975)
Actuarial Value of Assets as of October 1, 2020	<u>\$9,355,357</u>

Historical Actuarial Value of Assets

October 1, 2011	\$5,329,264
October 1, 2012	\$6,654,404
October 1, 2013	\$7,284,068
October 1, 2014	\$7,492,912
October 1, 2015	\$7,246,525
October 1, 2016	\$7,796,853
October 1, 2017	\$8,324,815
October 1, 2018	\$8,608,584
October 1, 2019	\$9,097,903
October 1, 2020	\$9,355,357

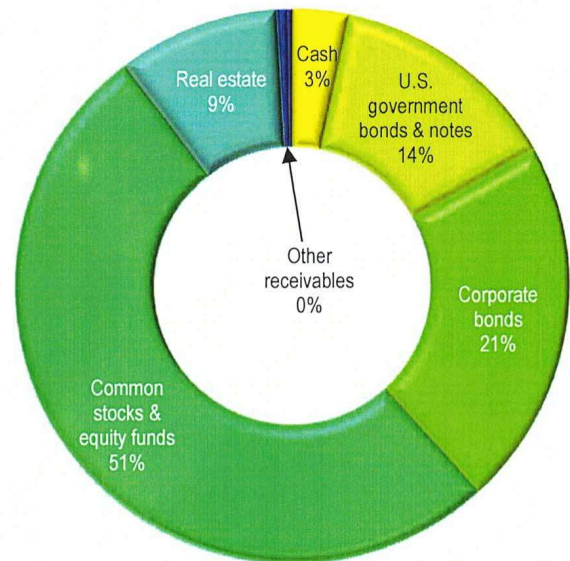


Market Value of Assets

Table II-B

As of October 1, 2020

Market Value of Assets	<u>\$9,472,332</u>
Cash	\$311,006
U.S. government bonds & notes	\$1,295,489
Corporate bonds	\$2,035,930
Common stocks & equity funds	\$4,901,939
Real estate	\$894,412
Prepaid items	\$2,081
Income receivable	\$16,365
Other receivables	\$42,866
Accounts payable	(\$27,756)

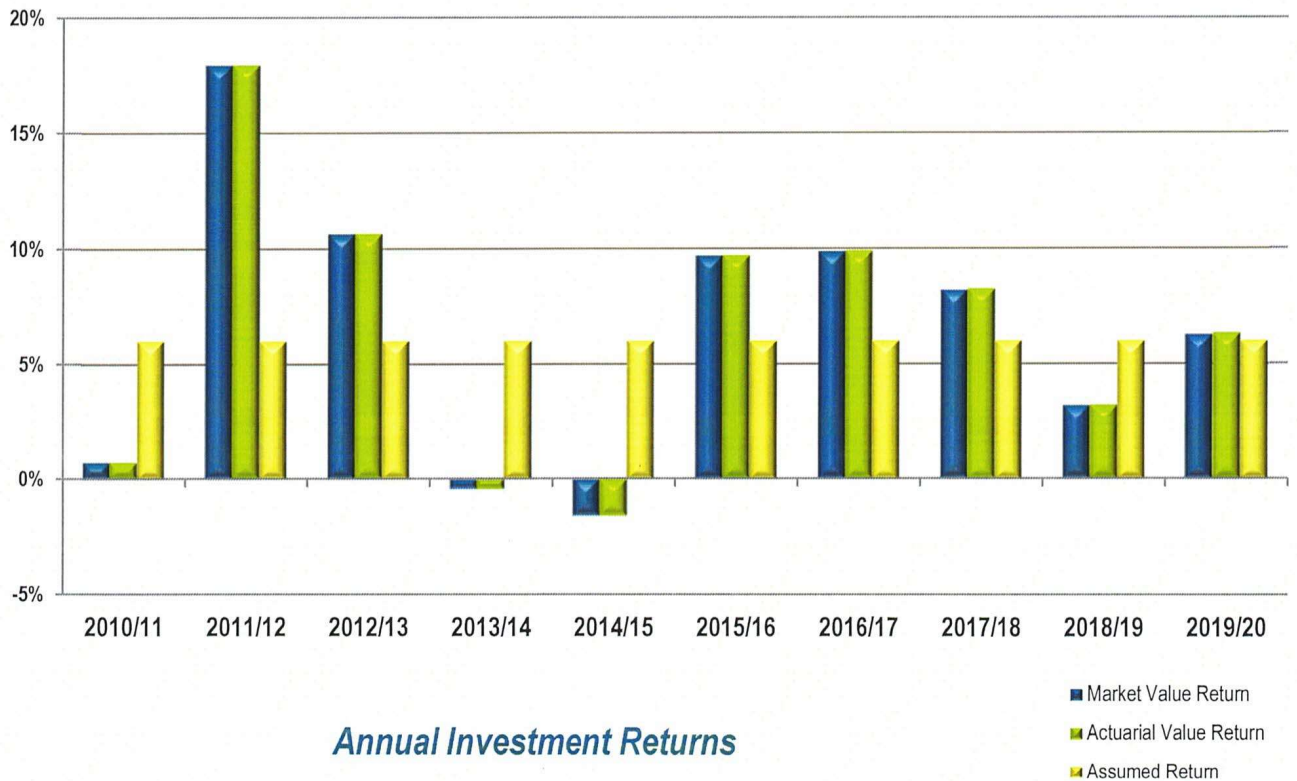
Historical Market Value of Assets

October 1, 2011	\$5,329,264
October 1, 2012	\$6,654,404
October 1, 2013	\$7,284,068
October 1, 2014	\$7,492,912
October 1, 2015	\$7,246,525
October 1, 2016	\$7,796,853
October 1, 2017	\$8,351,370
October 1, 2018	\$8,662,263
October 1, 2019	\$9,153,125
October 1, 2020	\$9,472,332



Investment Return

Table II-C

*Annual Investment Returns*

Plan Year	Market Value Return	Actuarial Value Return	Assumed Return
2010/11	0.72%	0.72%	6.00%
2011/12	17.94%	17.94%	6.00%
2012/13	10.64%	10.64%	6.00%
2013/14	-0.44%	-0.44%	6.00%
2014/15	-1.60%	-1.60%	6.00%
2015/16	9.70%	9.70%	6.00%
2016/17	9.88%	9.90%	6.00%
2017/18	8.21%	8.25%	6.00%
2018/19	3.19%	3.21%	6.00%
2019/20	6.27%	6.33%	6.00%
10yr. Avg.	6.30%	6.31%	6.00%

Note: Prior to October 1, 2008, the market value was not separately determined with respect to the general and police portions of the plan.



Asset Reconciliation

Table II-D

	<u>Market Value</u>	<u>Actuarial Value</u>
As of October 1, 2019	\$9,153,125	\$9,097,903
<i>Increases Due To:</i>		
Employer Contributions	\$659,165	\$659,165
Chapter 175/185 Contributions	\$0	\$0
Employee Contributions	\$197,909	\$197,909
Service Purchase Contributions	\$2,577	\$2,577
Total Contributions	<u>\$859,651</u>	<u>\$859,651</u>
Interest and Dividends	\$97,156	
Realized Gains (Losses)	\$0	
Unrealized Gains (Losses)	\$492,454	
Total Investment Income	<u>\$589,610</u>	\$566,435
Other Income	\$0	
Total Income	<u>\$1,449,261</u>	<u>\$1,426,086</u>
<i>Decreases Due To:</i>		
Retirement Benefit Payments	(\$1,088,960)	(\$1,088,960)
Refund of Employee Contributions	\$0	\$0
Total Benefit Payments	<u>(\$1,088,960)</u>	<u>(\$1,088,960)</u>
Investment Expenses	(\$23,175)	
Administrative Expenses	(\$17,919)	(\$17,919)
Advance Employer Contribution		(\$61,753)
Total Expenses	<u>(\$1,130,054)</u>	<u>(\$1,168,632)</u>
As of October 1, 2020	<u>\$9,472,332</u>	<u>\$9,355,357</u>



Historical Trust Fund Detail

Table II-E

Income

Plan	Employer	Chapter	Employee	Service		Realized	Unrealized	Other
<u>Year</u>	<u>Contribs.</u>	<u>Contribs.</u>	<u>Contribs.</u>	<u>Purchase</u>	<u>Interest /</u>	<u>Gains /</u>	<u>Gains /</u>	<u>Income</u>
				<u>Contribs.</u>	<u>Dividends</u>	<u>Losses</u>	<u>Losses</u>	
2010/11	\$563,019	\$0	\$179,440	\$0	\$159,102	\$0	-\$101,790	\$128
2011/12	\$469,350	\$0	\$164,951	\$0	\$179,869	\$0	\$825,762	\$0
2012/13	\$465,471	\$0	\$159,966	\$0	\$206,392	\$0	\$517,524	\$0
2013/14	\$344,755	\$0	\$163,253	\$0	\$178,318	\$0	-\$185,159	\$0
2014/15	\$234,951	\$0	\$160,006	\$0	\$156,544	\$0	-\$249,888	\$0
2015/16	\$226,938	\$0	\$249,627	\$322,706	\$111,658	\$0	\$609,957	\$0
2016/17	\$380,280	\$0	\$188,955	\$0	\$91,027	\$0	\$693,215	\$0
2017/18	\$603,551	\$0	\$191,642	\$0	\$92,548	\$0	\$597,955	\$0
2018/19	\$542,711	\$0	\$204,552	\$0	\$122,828	\$0	\$178,534	\$0
2019/20	\$659,165	\$0	\$197,909	\$2,577	\$97,156	\$0	\$492,454	\$0

Expenses

Plan	Retirement			
<u>Year</u>	<u>Benefit</u>	<u>Contrib.</u>	<u>Admin.</u>	<u>Invest.</u>
	<u>Payments</u>	<u>Refunds</u>	<u>Expenses</u>	<u>Expenses</u>
2010/11	\$854,425	\$38,401	\$13,303	\$18,633
2011/12	\$276,587	\$5,779	\$13,078	\$19,348
2012/13	\$657,329	\$28,163	\$14,500	\$19,697
2013/14	\$241,194	\$8,484	\$17,044	\$25,601
2014/15	\$500,153	\$7,184	\$15,095	\$25,568
2015/16	\$924,135	\$3,577	\$17,256	\$25,590
2016/17	\$755,790	\$4,512	\$14,886	\$23,772
2017/18	\$1,138,480	\$632	\$16,191	\$19,500
2018/19	\$514,071	\$5,310	\$16,650	\$21,732
2019/20	\$1,088,960	\$0	\$17,919	\$23,175

Other Actuarial Adjustments

Advance
<u>Employer</u>
<u>Contribs.</u>
\$0
\$0
\$0
\$0
\$0
\$0
\$26,555
\$27,124
\$1,543
\$61,753

Note: For the period prior to October 1, 2008, retirement benefit payments include contribution refunds. For the period October 1, 2005 through September 30, 2008, interest and dividends includes administrative and investment expenses. For the period prior to October 1, 2005, unrealized gains and losses reflect net investment earnings and administrative and investment expenses, and, for all periods, unrealized gains and losses include realized gains and losses.



Other Reconciliations

Table II-F

Advance Employer Contribution

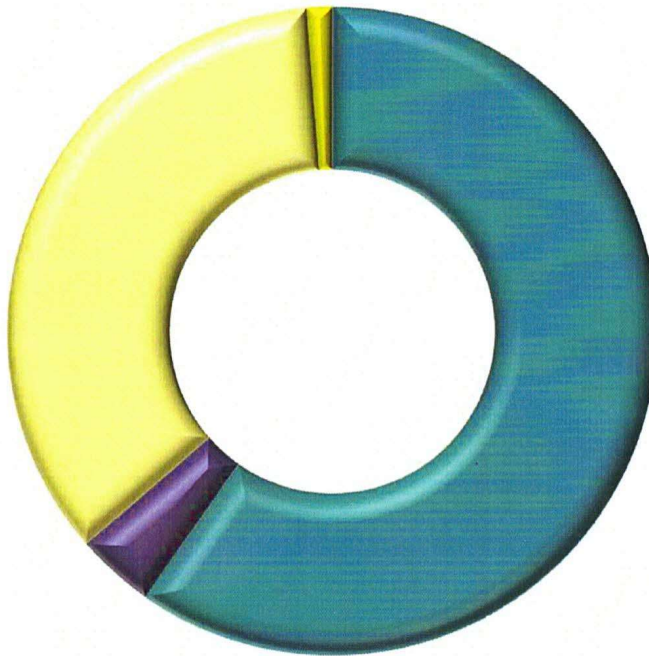
Advance Employer Contribution as of October 1, 2019	\$55,222
Additional Employer Contribution	\$659,165
Minimum Required Contribution	<u>(\$597,412)</u>
Net Increase in Advance Employer Contribution	\$61,753
Advance Employer Contribution as of October 1, 2020	<u><u>\$116,975</u></u>



Summary of Participant Data

Table III-A

As of October 1, 2020

Actively Employed Participants

Active Participants	46
DROP Participants	0

Inactive Participants

Deferred Vested Participants	3
Due a Refund of Contributions	0
Deferred Beneficiaries	0

Participants Receiving a Benefit

Service Retirements	27
Disability Retirements	1
Beneficiaries Receiving	0

Total Participants 77Number of Participants Included in Prior Valuations

	<i>Active</i>	<i>DROP</i>	<i>Inactive</i>	<i>Retired</i>	<i>Total</i>
October 1, 2011	59	0	1	18	78
October 1, 2012	57	0	2	19	78
October 1, 2013	50	0	3	23	76
October 1, 2014	41	0	7	27	75
October 1, 2015	40	0	7	28	75
October 1, 2016	42	0	5	28	75
October 1, 2017	39	0	5	27	71
October 1, 2018	44	0	1	31	76
October 1, 2019	42	0	2	28	72
October 1, 2020	46	0	3	28	77



Data Reconciliation

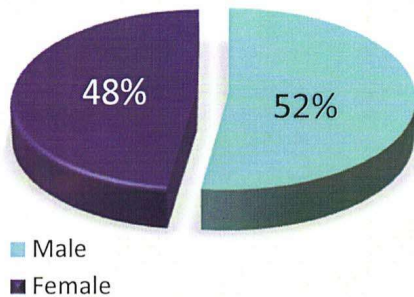
Table III-B

	<u>Active</u>	<u>DROP</u>	<u>Deferred Vested</u>	<u>Due a Refund</u>	<u>Def. Benef.</u>	<u>Service Retiree</u>	<u>Disabled Retiree</u>	<u>Benef. Rec'v.</u>	<u>Total</u>
<u>October 1, 2019</u>	42	0	2	0	0	27	1	0	72
<u>Change in Status</u>									
Re-employed									
Terminated	(1)		1						
Retired	(1)					1			
<u>Participation Ended</u>									
Transferred Out									
Cashed Out									
Died									
<u>Participation Began</u>									
Newly Hired	6								6
Transferred In New Beneficiary									
Other Adjustment						(1)			(1)
<u>October 1, 2020</u>	46	0	3	0	0	27	1	0	77



Active Participant Data

Table III-C

Gender Mix**As of October 1, 2020**

Average Age	46.8 years
Average Service	10.5 years
Total Annualized Compensation for the Prior Year	\$2,675,280
Total Expected Compensation for the Current Year	\$2,675,280
Average Increase in Compensation for the Prior Year	2.22%
Expected Increase in Compensation for the Current Year	4.00%
Accumulated Contributions for Active Employees	\$1,366,746

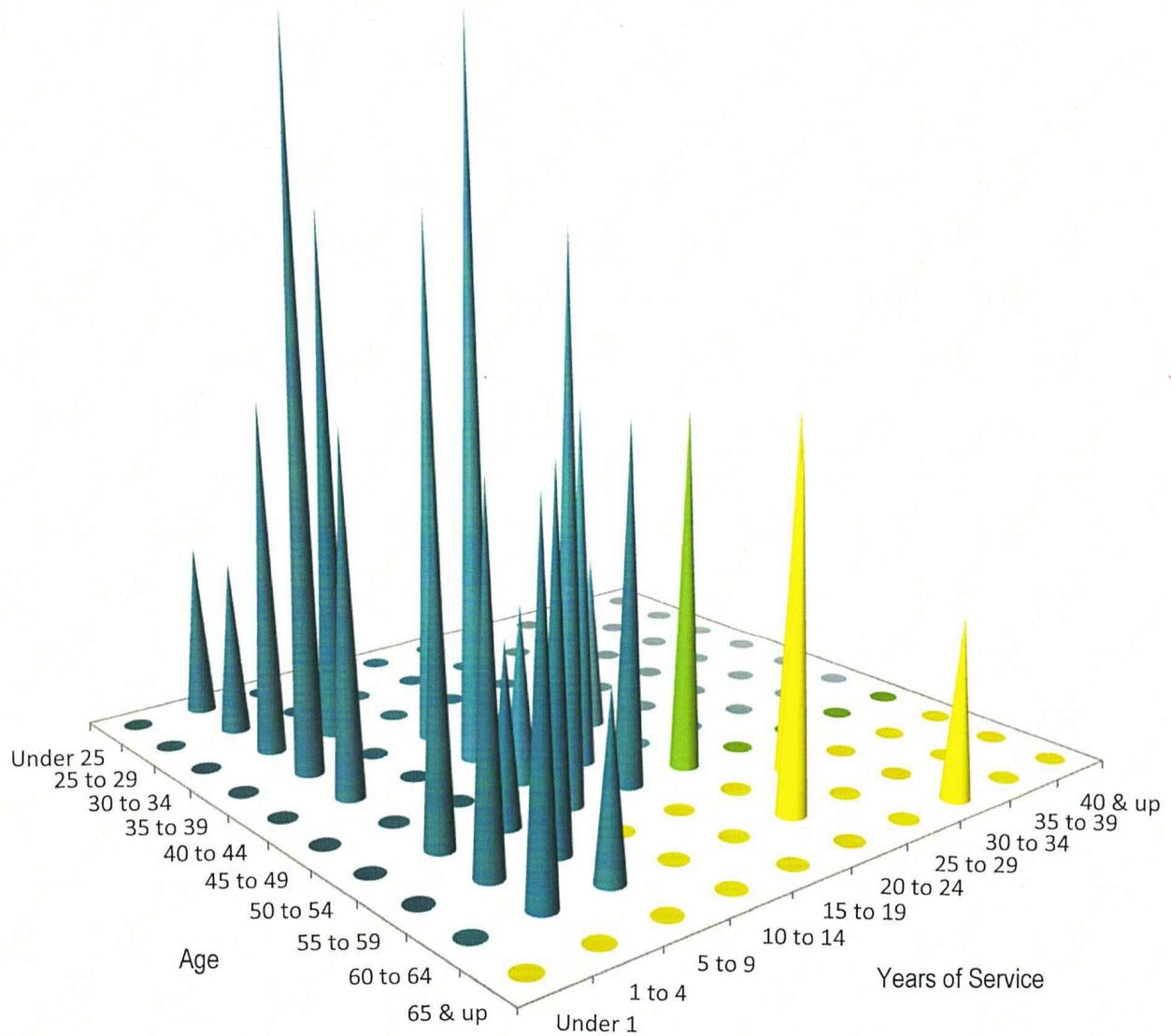
**Actual vs. Expected Salary Increases****Active Participant Statistics From Prior Valuations**

	Average Age	Average Service	Average Salary	Average Expected Salary Increase	Average Actual Salary Increase
October 1, 2011	46.7	9.4	\$42,701	4.00%	6.69%
October 1, 2012	45.9	9.5	\$44,269	4.00%	-1.71%
October 1, 2013	45.8	10.3	\$48,753	4.00%	4.82%
October 1, 2014	45.7	9.8	\$55,498	4.00%	6.96%
October 1, 2015	46.4	10.8	\$57,344	4.00%	3.94%
October 1, 2016	47.3	11.0	\$61,629	4.00%	5.63%
October 1, 2017	46.2	11.7	\$63,445	4.00%	4.63%
October 1, 2018	46.3	10.9	\$62,200	4.00%	4.82%
October 1, 2019	46.7	11.2	\$62,687	4.00%	4.28%
October 1, 2020	46.8	10.5	\$58,158	4.00%	2.22%



Active Age-Service Distribution

Table III-D



- ▲ *Eligible to retire*
- ▲ *May be eligible to retire*
- ▲ *Not eligible to retire*



Active Age-Service-Salary Table

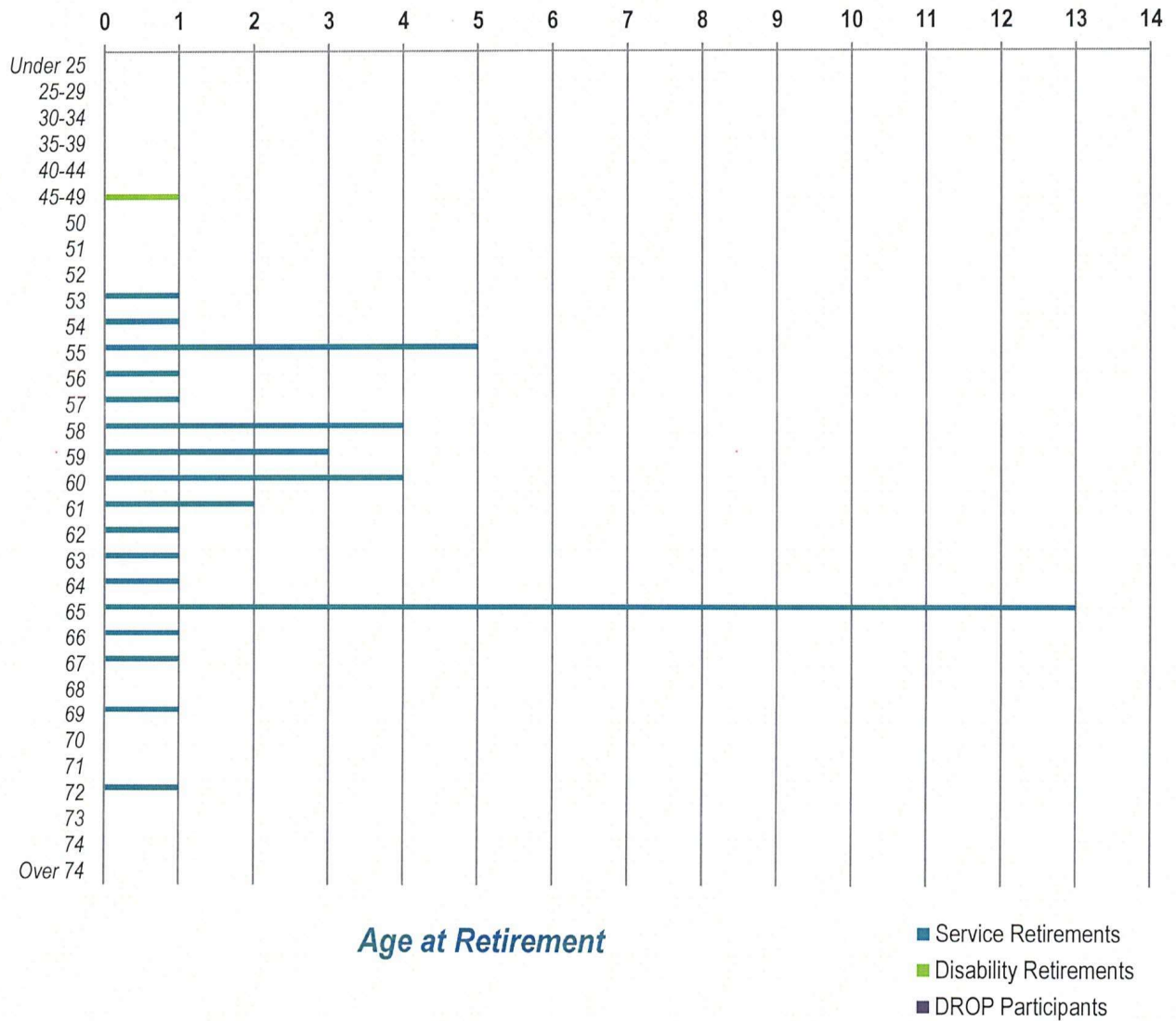
Table III-E

Attained Age	Completed Years of Service										Total
	Under 1	1 to 4	5 to 9	10 to 14	15 to 19	20 to 24	25 to 29	30 to 34	35 to 39	40 & up	
Under 25	0	1	0	0	0	0	0	0	0	0	1
Avg.Pay	0	40,446	0	0	0	0	0	0	0	0	40,446
25 to 29	0	1	0	0	0	0	0	0	0	0	1
Avg.Pay	0	44,645	0	0	0	0	0	0	0	0	44,645
30 to 34	0	2	3	0	0	0	0	0	0	0	5
Avg.Pay	0	36,382	46,007	0	0	0	0	0	0	0	42,157
35 to 39	0	4	0	3	0	0	0	0	0	0	7
Avg.Pay	0	44,547	0	74,298	0	0	0	0	0	0	57,298
40 to 44	0	2	0	4	0	1	0	0	0	0	7
Avg.Pay	0	125,830	0	53,486	0	72,979	0	0	0	0	76,940
45 to 49	0	0	0	1	2	0	0	0	0	0	3
Avg.Pay	0	0	0	110,512	51,940	0	0	0	0	0	71,464
50 to 54	0	2	1	3	2	2	0	0	0	0	10
Avg.Pay	0	42,019	64,626	64,338	52,228	83,770	0	0	0	0	61,367
55 to 59	0	2	2	0	0	0	2	0	0	0	6
Avg.Pay	0	44,763	70,021	0	0	0	39,601	0	0	0	51,462
60 to 64	0	2	1	0	0	2	0	0	0	0	5
Avg.Pay	0	53,646	53,046	0	0	49,457	0	0	0	0	51,850
65 & up	0	0	0	0	0	0	0	1	0	0	1
Avg.Pay	0	0	0	0	0	0	0	43,655	0	0	43,655
Total	0	16	7	11	4	5	2	1	0	0	46
Avg.Pay	0	54,285	56,533	67,306	52,084	67,887	39,601	43,655	0	0	58,158



Inactive Participant Data

Table III-F

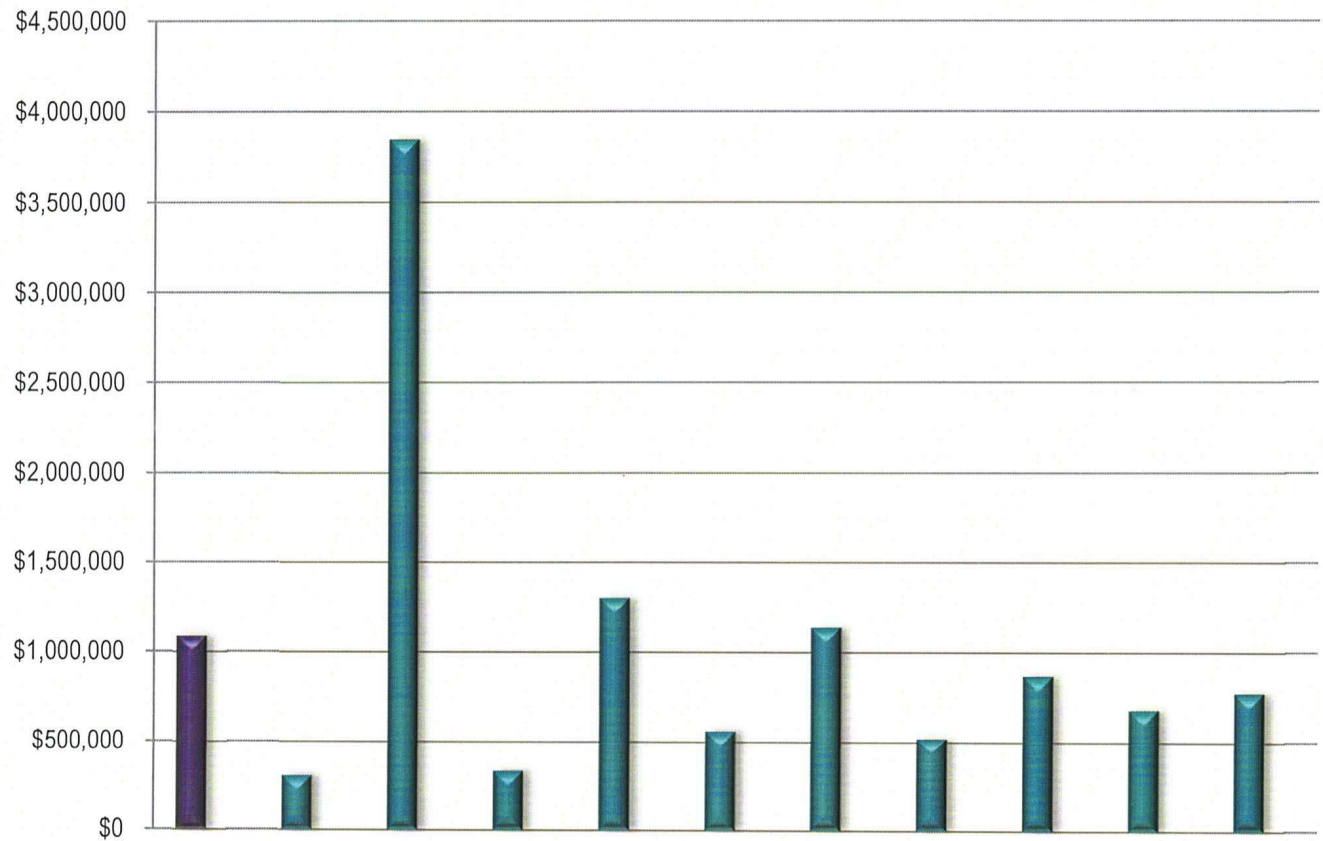
Average Monthly Benefit

Service Retirements	\$724.97
Disability Retirements	\$388.77
Beneficiaries Receiving	Not applicable
DROP Participants	Not applicable
Deferred Vested Participants	\$1,953.50
Deferred Beneficiaries	Not applicable



Projected Benefit Payments

Table III-G

Actual

For the period October 1, 2019 through September 30, 2020

\$1,088,960

Projected

For the period October 1, 2020 through September 30, 2021

\$306,433

For the period October 1, 2021 through September 30, 2022

\$3,847,186

For the period October 1, 2022 through September 30, 2023

\$332,507

For the period October 1, 2023 through September 30, 2024

\$1,300,738

For the period October 1, 2024 through September 30, 2025

\$561,220

For the period October 1, 2025 through September 30, 2026

\$1,137,918

For the period October 1, 2026 through September 30, 2027

\$522,247

For the period October 1, 2027 through September 30, 2028

\$869,409

For the period October 1, 2028 through September 30, 2029

\$683,616

For the period October 1, 2029 through September 30, 2030

\$775,373



Summary of Actuarial Methods and Assumptions

Table IV-A

NOTE: The following assumptions and methods have been selected and approved by the Board of Trustees based in part on the advice of the plan's enrolled actuary in accordance with the authority granted to the Board under the pension ordinances and State law.

1. Actuarial Cost Method

Individual entry age normal cost method. Under this actuarial cost method, a level funding cost is developed with respect to each benefit for each participant. The level funding cost for each benefit applies to the period beginning when the participant's service commences and ends when the participant is assumed to cease active participation due to each respective decrement. The actuarial accrued liability is equal to the accumulated level funding cost to the valuation date for all participants. The normal cost is equal to the level funding cost for the year immediately following the valuation date for all active participants.

2. Amortization Method

The unfunded actuarial accrued liability is amortized as a level dollar amount over a period of up to 10 years.

3. Asset Method

The actuarial value of assets is equal to the market value of assets.

4. Interest (or Discount) Rate

6.00% per annum

5. Salary Increases

Plan compensation is assumed to increase at the rate of 4.00% per annum, unless actual plan compensation is known for a prior plan year.

6. Decrements

- Pre-retirement mortality: Sex-distinct rates set forth in the PUB-2010 Headcount-Weighted Below Median Employee Mortality Table for general employees, with full generational improvements in mortality using Scale MP-2018 and with male ages set back one year



Summary of Actuarial Methods and Assumptions

Table IV-A

(continued)

- Post-retirement mortality: Sex-distinct rates set forth in the PUB-2010 Headcount-Weighted Below Median Healthy Retiree Mortality Table for general employees, with full generational improvements in mortality using Scale MP-2018 and with male ages set back one year
- Disability: Age-based rates of disability were assumed, ranging from 0.051% at age 20, 0.058% at age 30, 0.121% at age 40, 0.217% at age 45, 0.429% at age 50, and 0.891% at age 55; 25% of disabilities are assumed to be service-related.
- Termination: Age-based rates of employment termination were assumed, ranging from 21.700% at age 20, 20.475% at age 25, 18.375% at age 30, 14.525% at age 35, 9.975% at age 40, 6.125% at age 45, 2.625% at age 50, and 1.050% at age 55.
- Retirement: Retirement is assumed to occur at normal retirement age.

No decrements have been assumed during the first year following the valuation date.

7. Form of Payment

Future retirees have been assumed to select the single lump sum form of payment.

8. Expenses

Administrative expenses are assumed to be 0.75% of covered payroll. In addition, the interest rate set forth in item 4. above is assumed to be net of investment expenses and commissions.



Changes in Actuarial Methods and Assumptions

Table IV-B

Since the completion of the previous valuation, the mortality basis was changed from the RP-2000 Combined Mortality Table with generational improvements in mortality using Scale BB to selected PUB-2010 Mortality Tables with generational improvements in mortality using Scale MP-2018.

The following additional assumption and method changes were made during the past 10 years:

- (1) Effective October 1, 2015, the mortality basis was changed from a 2007 projection of the RP-2000 Mortality Table for annuitants to a full generational projection using Scale BB of the RP-2000 Combined Mortality Table as required by State law.*
- (2) Effective October 1, 2010, the actuarial cost method was changed from the aggregate cost method to the individual entry age normal cost method.*
- (3) Effective October 1, 2010, the actuarial value of assets was changed from the market value of assets adjusted to reflect a five-year phase-in of the net investment appreciation to the unadjusted market value.*
- (4) Effective October 1, 2010, no decrements have been assumed during the first year following the valuation date.*
- (5) Effective October 1, 2010, the administrative expense assumption was changed from a 1.25% loading of the projected liability to 0.75% of covered payroll.*



Summary of Plan Provisions

Table V-A

1. **Monthly Accrued Benefit**

Benefit Accrual Rate multiplied by Average Final Compensation

2. **Benefit Accrual Rate**

For each year of Prior Service, the Benefit Accrual Rate is 1¼%. For each year of Membership Service, the Benefit Accrual Rate depends on the member's contribution rate in accordance with the following table:

Contribution Rate	Benefit Accrual Rate For Service Earned Prior to 9/30/2010	Benefit Accrual Rate For Service Earned 10/1/2010 to 9/30/2016	Benefit Accrual Rate For Service Earned After 9/30/2016
2%	1¼%	1½%	1¾%
3%	1⅜%	1⅝%	1⅞%
4%	1½%	1¾%	2%
5%	1⅝%	1⅞%	2⅛%
6%	1¾%	2%	2¼%
7%	1⅞%	2⅛%	2⅜%
8%	2%	2¼%	2½%
9%	2⅛%	2⅜%	2⅝%
10%	2¼%	2½%	2¾%

3. **Normal Retirement Age and Benefit**• **Age**

Age 52 with at least 20 years of Credited Service;
Age 55 with at least 10 years of Credited Service; or
Age 65

• **Amount**

Monthly Accrued Benefit

• **Form of Payment**

Life annuity (normal form of payment);
Actuarially reduced five-year certain and life annuity (optional);
Actuarially reduced 10-year certain and life annuity (optional);
Actuarially reduced 50% joint and contingent annuity (optional);
Actuarially reduced 66⅔% joint and contingent annuity (optional);
Actuarially reduced 75% joint and contingent annuity (optional);
Actuarially reduced 100% joint and contingent annuity (optional);
Actuarially adjusted social security level income annuity (optional); or
Actuarially equivalent lump sum payment (optional).

(Note: All forms of payment guarantee at least the return of the member's Accumulated Contributions.)



Summary of Plan Provisions

Table V-A

(continued)

4. Delayed Retirement Age and Benefit

- **Age**
After Normal Retirement Age
- **Amount**
Monthly Accrued Benefit
- **Form of Payment**
Same as for Normal Retirement

5. Service Incurred Disability Retirement Eligibility and Benefit

- **Eligibility**
All members of the Plan are eligible.
- **Condition**
The member must have suffered a condition or impairment of health which is the result of an act or acts occurring in the performance of service to the town as determined by the Board of Trustees in reliance on the findings and definitions of the town's group disability insurance carrier and must remain so disabled until his Normal Retirement Age. With respect to police employees who have successfully passed a physical examination upon entering the town's service, any condition or impairment of health caused by hypertension, heart disease or hardening of the arteries, or other conditions as required by state or federal law which results in total and permanent disability is presumed to be service-connected unless competent evidence shows otherwise.
- **Amount**
Monthly Accrued Benefit, payable upon the attainment of Normal Retirement Age and offset by any amounts payable under workmen's compensation or other long-term disability benefits provided by the town. For this purpose, the Monthly Accrued Benefit will be calculated to reflect Credited Service and Compensation for the period of disability equal to what the member would have earned based on his compensation and contribution rate in effect at the time he became disabled.
- **Form of Payment**
Same as for Normal Retirement



Summary of Plan Provisions

Table V-A

(continued)

6. Termination Benefit

- **Age**
Any age with at least five years of Credited Service
- **Amount**
Monthly Accrued Benefit, multiplied by the Member's Vested Interest and payable upon the attainment of Normal Retirement Age
- **Form of Payment**
Same as for Normal Retirement

7. Pre-Retirement Death Benefit

In the case of the death of a member prior to retirement, his beneficiary will receive a 10-year certain annuity based on the member's Monthly Accrued Benefit as of his date of death and determined as if the member had a 100% Vested Interest in his Monthly Accrued Benefit, survived to his Normal Retirement Age, and elected a 10-year certain and life annuity.

8. Vested Interest

A member earns a 100% Vested Interest in his Monthly Accrued Benefit upon the attainment of five years of Credited Service.

9. Average Final Compensation

Average monthly compensation for the highest five consecutive years out of the 10 full years immediately preceding the determination, where compensation includes basic compensation but excludes overtime and other special compensation such as sick leave, annual leave, and compensatory leave paid upon separation from service; for this purpose, basic compensation will also include amounts paid by the town as deferred compensation to an Internal Revenue Code (IRC) §457 plan.



Summary of Plan Provisions

Table V-A

(continued)

10. Credited Service

Credited Service is equal to Prior Service plus Membership Service. Prior Service is the period of completed years and months of regular, full-time employment prior to October 1, 1969. Membership Service is the period of completed years and months of regular, full-time employment on and after October 1, 1969 during which the employee makes all required contributions to the plan. In addition, a member may purchase up to four years of military or prior governmental service to be included in his Membership Service by paying into the plan the full actuarial cost thereof, provided that, in the case of military service, such service occurred after the member's initial employment with the town and the member did not receive a dishonorable discharge, and provided in either case that the member does not receive credit for such service under any other private or governmental retirement plan.

11. Membership Requirement

In order to become a member of the plan, a person must be employed by the Town of Bay Harbor Islands, Florida on a full-time basis as a police officer or general employee and must have earned one year of continuous employment. Member of the town council, elected officials, and independent contractors are not eligible for membership in the plan.

12. Accumulated Contributions

The member's contributions accumulated with interest at the rate set by the Board of Trustees from time to time.

13. Member Contributions

For general employees, the member contribution rate is based on the member's election from time to time and is any whole percentage from 2% to 10%, inclusive; member Contributions are deemed to be "picked-up" by the Town pursuant to Internal Revenue Code (IRC) §414(h)(2).

14. Plan Year

October 1st through September 30th

15. Plan Effective Date

The initial plan effective date is October 1, 1969.



Summary of Plan Provisions

Table V-A

(continued)

16. Actuarial Equivalence

- **Mortality**

1983 Group Annuity Mortality Table, blended 50%/50% for males and females and set forward five years for disabled members

- **Interest**

6.00% per annum

17. Retirement Subsidy

For general employees who retire or terminate their employment after September 30, 2015, an additional retirement subsidy is paid until age 65 equal to \$375.00 per month multiplied by the member's Vested Interest, provided that the subsidy is not paid to those individuals who terminate their employment if such individuals withdraw their Member Contributions from the plan.

18. Deferred Retirement Option Plan (DROP)

A DROP is available to those employees who attain their normal retirement age. Employees may participate in the DROP for a period of up to 60 months, subject to an extension at the sole discretion of the Town Manager.



Summary of Plan Amendments

Table V-B

No significant plan changes were adopted since the completion of the previous valuation.

The following additional plan amendments were adopted during the past 10 years and were reflected in prior valuation reports:

- (1) Effective January 18, 2020, a DROP was added for general employees who attain their normal retirement age. (Ordinance No. 1046)*
- (2) General employees are allowed to purchase up to four years of military service (effective May 1, 2019) or previous governmental service (effective September 30, 2019). (Ordinance No. 1047)*
- (3) Effective during the 2015/16 plan year, the Town Manager is allowed to irrevocably opt into the plan within six calendar months after the later of the enactment of the ordinance or his appointment to that position by making a contribution to the plan equal to the actuarially equivalent value of any past service credit earned prior to his participation in the plan. (Ordinance No. 993)*
- (4) Effective during the 2015/16 plan year, the plan was amended to provide a 0.25% increase in the benefit formula multiplier for service earned after September 30, 2010, an additional 0.25% increase in the benefit formula multiplier for service earned after September 30, 2016, and a \$25.00 increase in the early retirement subsidy for general employees (which increases from \$350.00 to \$375.00 per month), and to allow general employees to choose an actuarially equivalent partial lump sum option with the remainder of the accrued benefit payable in one of the annuity forms of payment. (Ordinance No. 996)*

