

Town of Bay Harbor Islands

APPLICATION FOR BUSINESS TAX RECEIPT - RENTAL/LEASE AGREEMENT RD - Single Family District

**PROCESSING FEE -\$25.00
BTR FEE - \$115.75**

To be issued to (Name of Owner): _____

D/B/A (Name of Building): _____

Address of building: _____

Address of owner (if different from above): _____

Phone number of Owner: _____ (Home) _____ (Business)

E-Mail Address: _____

Name and phone number of Tenant or Lessee: _____

Other Contact Information: _____

(for office use only)

DATE RECEIVED: _____

DATE ISSUED: _____ FEE: _____

ACCT. NO. _____ LICENSE NO. _____

CLASSIFICATION: _____

DESCRIPTION OF PROPERTY	
Bedrooms	
Bathrooms or Toilet Facilities including Bidets	
Alarm Company and Telephone Number	
Contact Person for Alarm	

PLEASE INCLUDE A COPY OF YOUR SIGNED LEASE.

I understand that in applying for a business license in the Town of Bay Harbor Islands it is my obligation to understand and comply with the rules and regulations of the Town of Bay Harbor Islands. I acknowledge receipt of a copy of the Town's sign regulations, if applicable.

APPLICANT'S SIGNATURE _____ DATE: _____

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED
PLEASE BE SURE TO ATTACH ALL REQUIRED DOCUMENTATION**

According to Ordinance No. 744, transient rental use is prohibited. Transient use is defined as the payment of compensation by a renter to a property owner for any use of any structure for a tenancy of less than six (6) consecutive months during any twelve month period. The property owner shall file an application for a rental agreement with the Town prior to the commencement of any rental use, indicating said use and the length thereof, as well as the identity of the rental user, and shall provide a copy of each rental agreement. Further, said property owner shall be permitted such rental use as defined herein, subject to the payment of an annual fee in the amount of \$115.75.

OFFICIAL USE ONLY

Building Dept.:

Type of Business Compliant with Code? Yes No
Council Approval Required? Yes No

Council Approval Date: _____

Building Official: _____

Approval Date: _____

Police Department:

Background Investigation Completed? Yes No Date: _____

Approval for License Yes No Date: _____

Officer's Name: _____ Officer's Signature: _____

Officer's Remark:

Sec. 23-3. Use regulations, RD-Single Family district.

- (a) In the RD-Single Family district, no building or land shall be used and no building shall hereafter be erected, constructed, reconstructed or structurally altered which is designed, arranged or intended to be used or occupied for any purpose, excepting for one or more of the following uses:
- (1) Single-family dwelling including duly licensed home occupation. Provided, however, transient rental use is hereby prohibited and which use is defined as the payment of compensation by a renter to a property owner for any use of any structure for a tenancy of less than six consecutive months during any twelve month period. Provided, further, that the property owner shall file an application for a rental occupational license with the town prior to the commencement of any rental use, indicating said use and the length thereof, as well as the identity of the rental user, and shall provide a copy of each rental agreement. Further, said property owner shall be permitted such rental use as defined herein, subject to the payment of an annual fee to the town as established by resolution, to be used for Code compliance related to rental uses and the prohibition and enforcement of transient rental uses.
 - (2) Accessory building, including a private garage.
 - (3) Community residential homes, but only upon specific approval and permit of the town council.
 - (4) Homes of six or fewer residents which otherwise meets the definition of a community residential home shall be permitted in the RD-Single Family districts, provided such homes shall not be located within a radius of 1,000 feet of another existing such home with six or fewer residents, and that such home is otherwise in conformance with all of the town's zoning codes and high standards applicable to all other properties in the district.
 - (5) Accessory uses and site improvements, including outdoor recreational game court facilities, subject to the provisions specified in section 23-12.
- (b) Violation of this section shall be subject to the imposition of penalties as provided by Miami-Dade County, Florida, and under sections 1-8, 23-17, 23-37, and any other penalty section(s) of the Code of the Town of Bay Harbor Islands, and under applicable Florida law.

(Ord. No. 108, § 3, 6-10-57; Ord. No. 574, § 1, 6-12-95; Ord. No. 587, § 2, 2-12-96; Ord. No. 744, § 1, 6-12-04; Ord. No. 893, § 1(Exh. A), 11-9-09)