

# **TOWN OF BAY HARBOR** **ISLANDS**



## **OPERATING BUDGET** **FISCAL YEAR 2018-2019**



# Town of Bay Harbor Islands

## OPERATING BUDGET

General Fund

Water Fund

Sewer Fund

Parking Fund

Solid Waste Fund

Causeway Fund

Stormwater Fund

2018-2019



# **TOWN OF BAY HARBOR ISLANDS**

## **TOWN COUNCIL**

STEPHANIE BRUDER  
**MAYOR**

JOSHUA D. FULLER  
**VICE MAYOR**

JORDAN W. LEONARD  
**COUNCIL MEMBER**

ELIZABETH TRICOCHÉ  
**COUNCIL MEMBER**

ISSAC SALVER  
**COUNCIL MEMBER**

KELLY REID  
**COUNCIL MEMBER**

ROBERT YAFFE  
**COUNCIL MEMBER**

RONALD J. WASSON  
**TOWN MANAGER**

MELISSA CRUZ  
**FINANCE DIRECTOR**



# TOWN OF BAY HARBOR ISLANDS

## \*Adopted Operating Budgets\*

2018 -2019

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October 2018

**Town Council**

Stephanie Bruder  
Mayor

Joshua D. Fuller  
Vice Mayor

Jordan W. Leonard  
Council Member

Kelly Reid  
Council Member

Isaac Salver  
Council Member

Elizabeth Tricoche  
Council Member

Robert Yaffe  
Council Member

**Town Officials**

Ronald J. Wasson  
Town Manager

Marlene M. Siegel  
Town Clerk

Craig B. Sherman  
Town Attorney

Honorable Mayor and Members of the Town Council  
Town of Bay Harbor Islands, Florida

Ladies and Gentlemen:

In accordance with the requirements of Sections 38 and 39 of the Town Charter, submitted herewith are the proposed operating budgets for the fiscal year beginning October 1, 2018 and ending September 30, 2019, for the General Fund, Water Fund, Sewer Fund, Parking Fund, Solid Waste Fund, Causeway Fund, and Stormwater Fund.

The budget process begins with the preparation of an initial draft budget based upon projections of current year revenues and expenditures and the administration's insight into the Town Council's wishes. The initial draft is reviewed with the Town Council's budget committee and modified as necessary. The TRIM (Truth in Mileage) bill enacted by the 1979 Florida State Legislature requires that two public hearings be held to invite public comment on the proposed budget and millage. Once the budget and millage are adopted at the public hearings, they are formalized by the reading and enactment of ordinances. The first hearing is advertised via the tax notices from the county appraiser's office and the Town advertises the second hearing in a newspaper and in the Town newsletter. Residents have the opportunity to express their sentiments at any of the meetings or hearings.

The Town's taxable value increased by 17.8%. The General Fund budget reduces the ad-valorem tax rate to 3.7199 mills from 3.9995 the preceding year. This is the sixth consecutive millage decrease since 2012, when the rate was 5.2971. Due to the increase in the Town's taxable value, 3.7199 mills is equal to the rolled back rate, which is defined as the millage necessary to raise the same ad valorem tax revenue as the previous year, excluding taxes from new construction. According to the appraiser's July 1, 2018 certification, the taxable value of real and personal property is \$1,214,738,329 for the 2018-2019 budget year, an increase of \$183,150,587 from last year's July 1 certification.

There is no change in our water and sewage rates as the Miami-Dade wholesale water rates decreased and sewer rates remained flat.

Amounts budgeted for personal services include a 1.5% cost of living salary adjustment for general employees. Police officers will get a 4% across-the-board salary adjustment, while sergeants and lieutenants will get 3.5%. Merit or step increases for employees earning less than the maximum for their classification were funded at 2.5% for general employees and 5% for police.

Respectfully submitted,

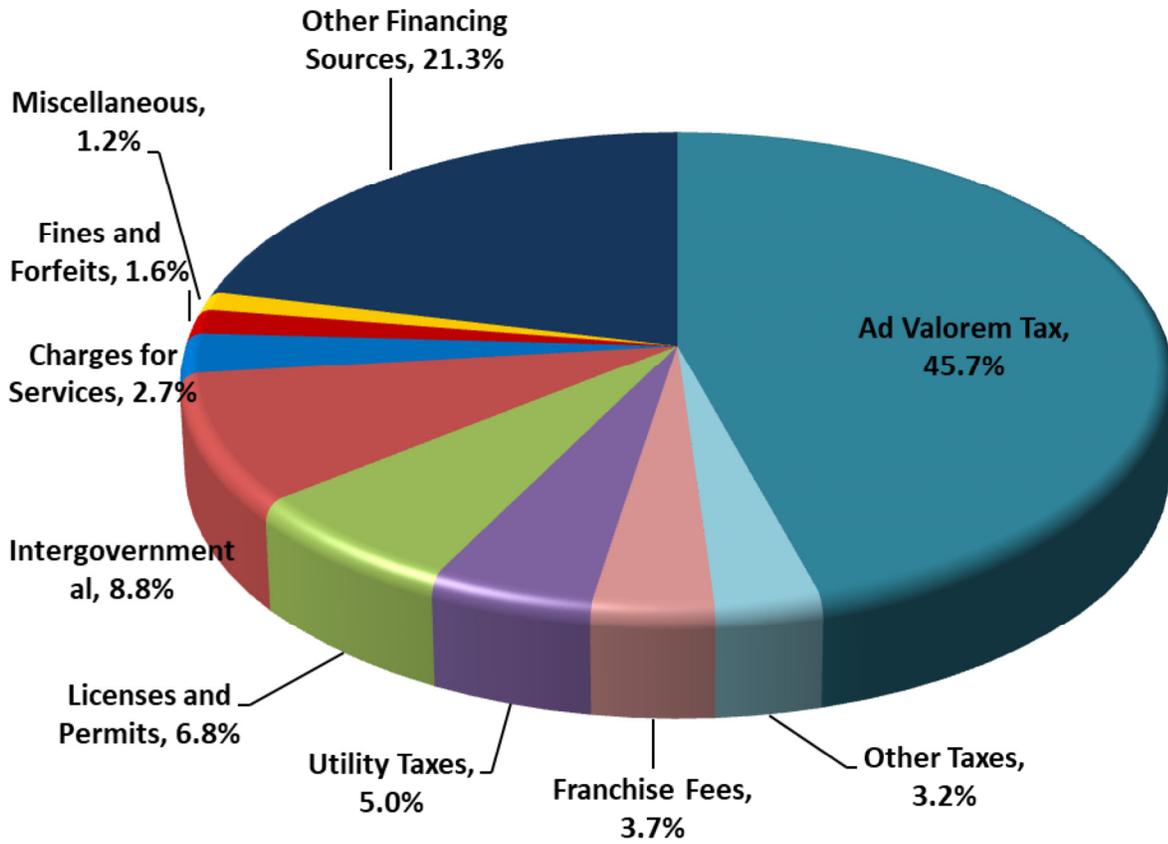
A handwritten signature in black ink, appearing to read "Ronald J. Watson", followed by a horizontal line.

Ronald J. Watson  
Town Manager

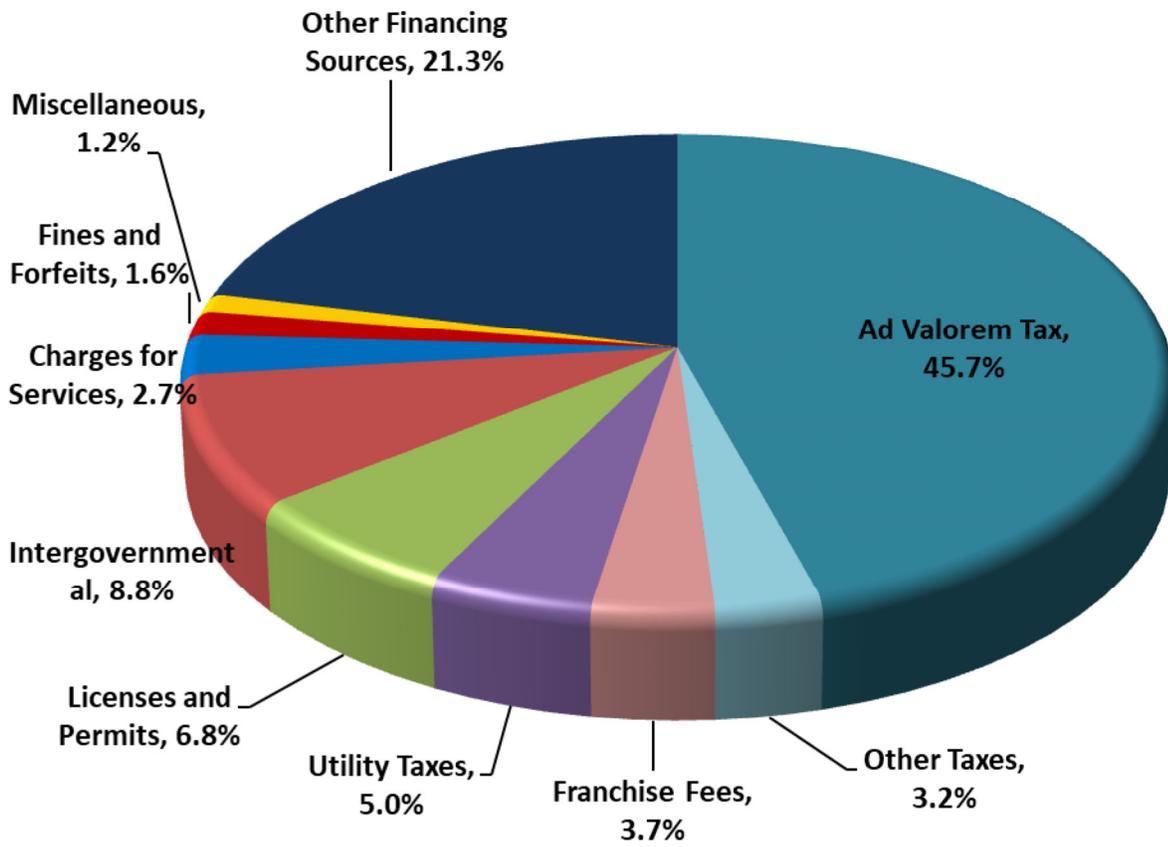
## **TIMETABLE FOR ADOPTION OF THE 2018/2019 BUDGETS**

- July 1, 2018 Certification of taxable value of \$1,214,738,329 was received from Appraiser.
- July 19, 2018 Budget Workshop at 7:00 p.m. – Review budget in detail and set Tentative Millage and date and time of first Budget Hearing.
- August 4, 2018 Notify appraiser of Tentative Millage and date and time of first Budget Hearing.
- August 24, 2018 Notice of proposed taxes mailed by property appraiser.
- September 17, 2018 Tentative Budget Hearing at 7:00 p.m. Council must adopt a tentative millage and budget and publicly announce the millage and the percentage, if any, by which it differs from the rolled back rate.
- September 21, 2018 Advertise second public hearing (must advertise within 15 days of Tentative Budget Hearing).
- September 26, 2018 Final Budget Hearing at 7:00 p.m. (must be at least 2 but not more than 5 days after ad appears). Announce the Town’s name, the rolled back rate, the percentage by which the proposed millage differs from the rolled back rate, and the proposed millage rate. Adopt separate millage and budget ordinances, in that order.
- September 28, 2018 Forward copies of millage ordinance to property appraiser and tax collector.
- October 09, 2018 Forward TRIM compliance package to State of Florida.

**Town of Bay Harbor Islands  
2018-2019 ESTIMATED FINANCING SOURCES-GENERAL  
FUND**



**Town of Bay Harbor Islands  
2018-2019 ESTIMATED FINANCING SOURCES-GENERAL  
FUND**



Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018-2019

	<u>2018-2019</u>	<u>2017-2018</u>	<u>Increase (Decrease)</u>
<b>General Fund</b>			
Personnel Services	\$ 5,322,130	\$ 5,404,176	\$ (82,046)
Operating Expenditures	3,108,982	2,885,723	223,259
Capital Outlay	394,495	186,950	207,545
Grants and Aids	-	-	-
Debt Service	507,323	502,788	4,535
Transfers	65,000	65,000	
	<u>9,397,930</u>	<u>9,044,637</u>	<u>353,293</u>
<b>Water Fund</b>			
Personnel Services	387,692	371,089	16,603
Operating Expenditures	697,535	741,037	(43,502)
Capital Outlay	20,250	-	20,250
Transfers	218,000	231,146	(13,146)
Increase in Operating Balance	6,523	29,525	(23,002)
	<u>1,330,000</u>	<u>1,372,797</u>	<u>(42,797)</u>
<b>Sewer Fund</b>			
Personnel Services	469,439	448,387	21,052
Operating Expenditures	923,686	1,096,741	(173,055)
Capital Outlay	298,550	275,000	23,550
Debt Service	75,320	75,320	-
Transfers	499,630	465,528	34,102
Increase in Operating Balance	118,375	4,779	113,596
	<u>2,385,000</u>	<u>2,365,755</u>	<u>19,245</u>
<b>Parking Fund</b>			
Personnel Services	240,649	202,722	37,927
Operating Expenditures	153,454	124,634	28,820
Capital Outlay	191,750	80,000	111,750
Debt Service	427,124	360,157	66,967
Increase in Operating Balance	-	-	-
	<u>\$ 1,012,977</u>	<u>\$ 767,513</u>	<u>\$ 245,464</u>

Town of Bay Harbor Islands  
Adopted Operating Budgets  
2018 – 2019

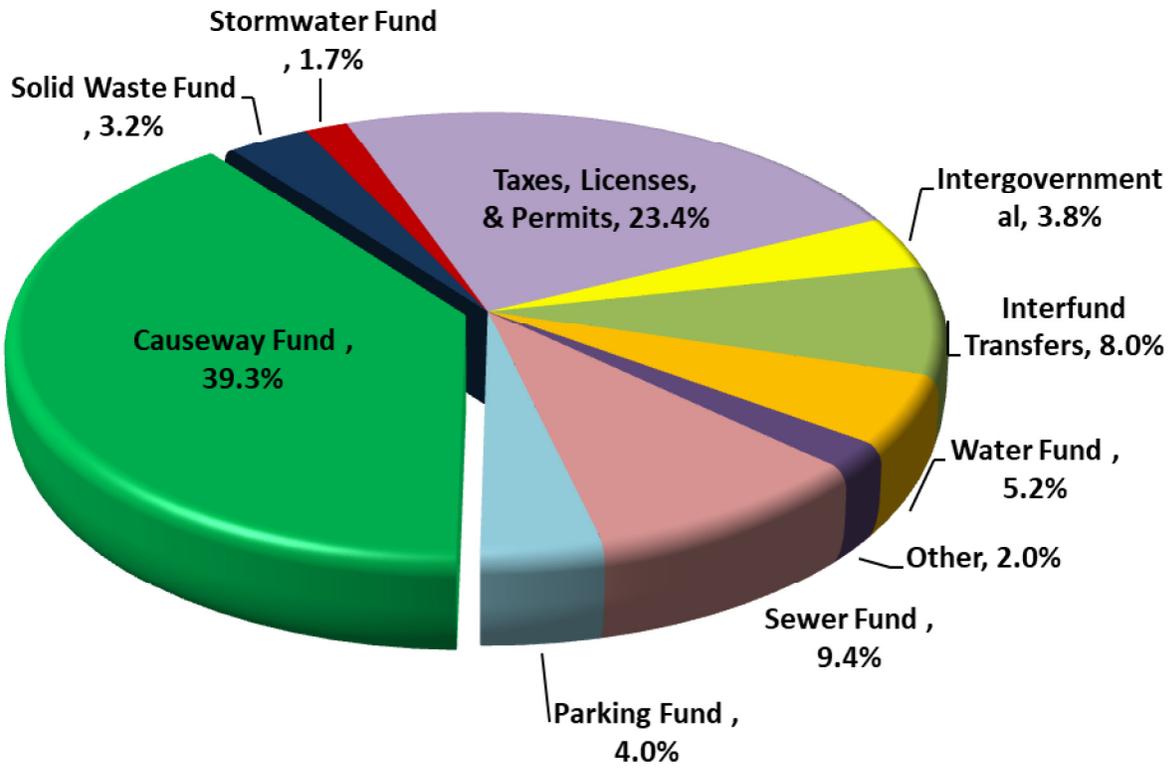
	<u>2018-2019</u>	<u>2017-2018</u>	Increase (Decrease)
<b>Solid Waste Fund</b>			
Personnel Services	-	-	-
Operating Expenditures	\$ 741,649	\$ 703,377	\$ 38,272
Capital Outlay	6,750		6,750
Increase in Operating Balance	71,601	39,773	31,828
	<u>820,000</u>	<u>743,150</u>	<u>76,850</u>
<b>Causeway Fund</b>			
Personnel Services	1,659,095	1,524,627	134,468
Operating Expenditures	1,027,929	1,046,423	(18,494)
Capital Outlay	838,250	95,000	743,250
Debt Service	1,120,789	1,120,319	470
Transfers	1,280,000	1,230,000	50,000
Increase in Operating Balance	4,030,311	3,361,031	669,280
	<u>9,956,374</u>	<u>8,377,400</u>	<u>1,578,974</u>
<b>Stormwater Fund</b>			
Personnel Services	69,556	53,113	16,443
Operating Expenditures	196,384	176,682	19,702
Capital Outlay	174,700	200,000	(25,300)
Transfers	-	-	-
Increase in Operating Balance	1,440	1,637	(197)
	<u>442,080</u>	<u>431,432</u>	<u>10,648</u>
<b>All Funds</b>			
Personnel Services	8,148,561	8,004,114	144,447
Operating Expenditures	6,849,619	6,774,617	75,002
Capital Outlay	1,924,745	836,950	1,087,797
Debt Service	2,130,556	2,058,584	71,972
Grants and Aids	-		
Transfers	2,062,630	1,991,674	70,956
Increase in Operating Balance	2,228,250	3,436,745	791,505
	<u>25,344,361</u>	<u>23,102,684</u>	<u>2,241,677</u>
Deduct:	(1,997,630)	(1,926,674)	(70,956)
Interfund Transfers	\$ 23,346,731	\$ 21,716,010	\$ 2,170,721

Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018 - 2019

Funds to support the budgets will be raised from the following sources:

	<u>Adopted 2018-2019</u>	<u>Percent</u>	<u>Adopted 2017-2018</u>	<u>Percent</u>
Taxes:				
Ad valorem	\$ 4,292,770	16.9%	\$ 3,919,543	17.0%
Franchise	345,000	1.4%	347,000	1.5%
Utility	466,000	1.8%	452,000	2.0%
Telecommunications	205,000	0.8%	200.00	0.9%
Licenses and Permits	639,500	2.5%	727,000	3.1%
Intergovernmental	967,000	3.8%	954,000	4.1%
Charges for Services	255,030	1.0%	270,820	1.2%
Fines and Forfeitures	115,000	0.5%	109,000	0.5%
Miscellaneous	115,000	0.5%	138,600	0.6%
Water Fund Contribution	218,000	0.9%	231,146	1.0%
Stormwater Fund Contribution	0	0.0%	0	0.0%
Sewer Fund Contribution	499,630	2.0%	465,528	2.0%
Causeway Reimbursement	1,280,000	5.1%	1,230,000	5.3%
Appropriated Fund Balance	0	0.0%	0	0.0%
<b>Total General Fund</b>	<u>9,397,930</u>	<u>37.2%</u>	<u>9,044,637</u>	<u>39.2%</u>
Water Fund	1,330,000	5.2%	1,372,797	5.9%
Sewer Fund	2,385,000	9.4%	2,365,755	10.2%
Parking Meter Fund	1,012,977	4.0%	767,513	3.3%
Solid Waste Fund	820,000	3.2%	743,150	3.2%
Causeway Fund	9,956,374	39.3%	8,377,400	36.3%
Stormwater Fund	442,080	1.7%	431,432	1.9%
	<u>\$ 25,344,361</u>	<u>100.0%</u>	<u>\$ 23,102,684</u>	<u>100.0%</u>

**Town of Bay Harbor Islands  
2018-2019 Estimated Financing Sources - All Funds**

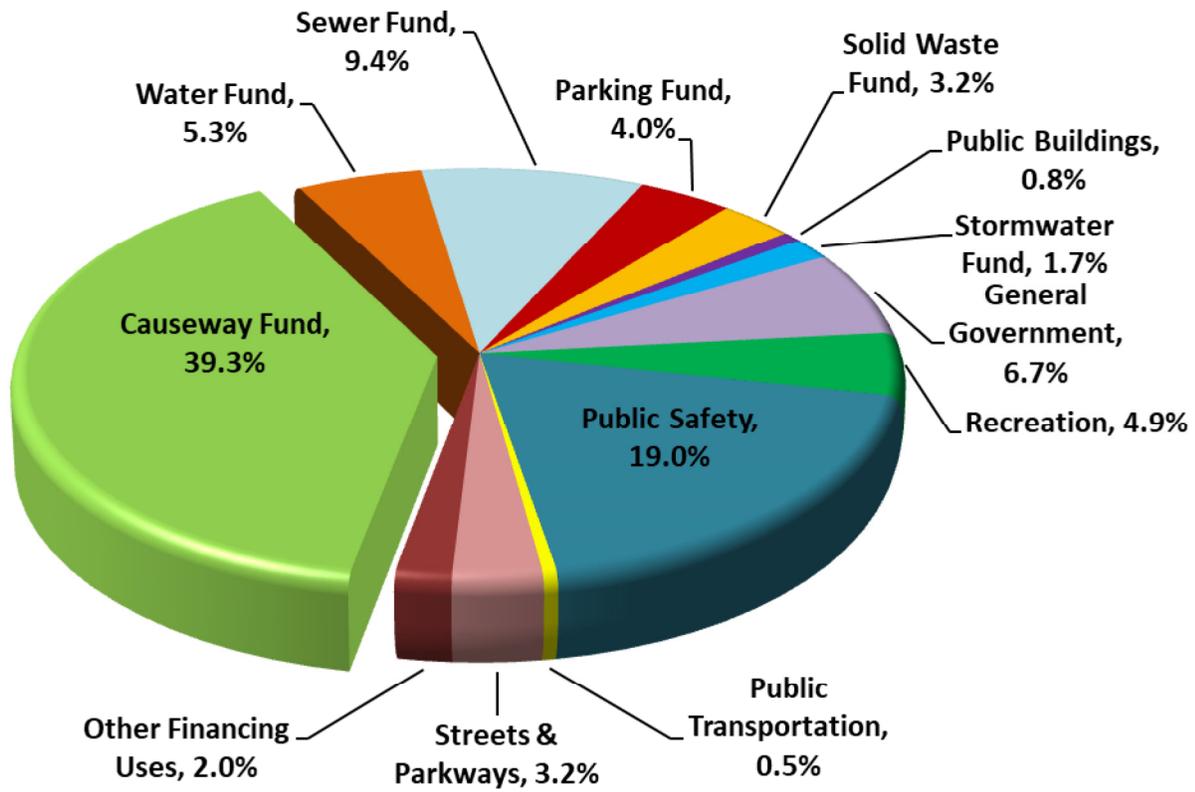


Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018- 2019

The percentages and amounts of the total budget allocated to various uses compared with last year.

	<u>Adopted</u> <u>2018 - 2019</u>	<u>Percent</u>	<u>Adopted</u> <u>2017- 2018</u>	<u>Percent</u>
General Government	\$ 1,686,346	6.7%	\$ 1,406,764	6.1%
Public Buildings	207,619	0.8%	186,187	0.8%
Public Safety	4,823,687	19.0%	4,918,260	21.3%
Streets & Parkways	813,281	3.2%	741,883	3.2%
Public Transportation	132,000	0.5%	122,000	0.5%
Recreation	1,227,674	4.9%	1,166,755	5.1%
Other Financing Uses	507,323	2.0%	502,788	2.2%
<b>Total General Fund</b>	<u>9,397,930</u>	<u>37.1%</u>	<u>9,044,637</u>	<u>39.2%</u>
Water Fund	1,330,000	5.3%	1,372,797	5.9%
Sewer Fund	2,385,000	9.4%	2,365,755	10.2%
Parking Meter Fund	1,012,977	4.0%	767,513	3.3%
Solid Waste Fund	820,000	3.2%	743,150	3.2%
Causeway Fund	9,956,374	39.3%	8,377,400	36.3%
Stormwater Fund	442,080	1.7%	431,432	1.9%
<b>All Funds</b>	<u>\$ 25,344,361</u>	<u>100.0%</u>	<u>\$ 23,102,684</u>	<u>100.0%</u>

## Town of Bay Harbor Islands 2018-2019 Estimated Financing Uses - All Funds



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Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018 - 2019

COMPARATIVE ALLOCATION OF PROPOSED EXPENDITURES

	PERSONNEL SERVICES		OPERATING EXPENDITURES		TRANSFERS, RESERVES, CONTINGENCIES, DEBT SERVICE, & CAPITAL OUTLAY		TOTALS	
	2018/2019	2017/2018	2018/2019	2017/2018	2018/2019	2017/2018	2018/2019	2017/2018
General Fund								
General			\$1,037,96					
Government	\$ 520,943	\$ 569,773	3	\$ 836,991	127,440	-	\$1,686,346	\$ 1,406,764
Public Buildings	-	-	207,619	186,187	-	-	207,619	186,187
Public Safety	3,951,422	4,009,779	795,210	846,531	77,055	61,950	4,823,687	4,918,260
Streets & Parkways	231,606	209,693	391,675	407,190	190,000	125,000	813,281	741,883
Public Transportation	-	-	132,000	122,000	-	-	132,000	122,000
Recreation	618,159	614,931	544,515	486,824	65,000	65,000	1,227,674	1,166,755
Debt Service	-	-	-	-	507,323	502,788	507,323	502,788
	<u>5,322,130</u>	<u>5,404,176</u>	<u>3,108,982</u>	<u>2,885,723</u>	<u>966,818</u>	<u>754,738</u>	<u>9,397,930</u>	<u>9,044,637</u>
Water Fund	387,692	371,089	697,535	741,037	244,773	260,671	1,330,000	1,372,797
Sewer Fund	469,439	448,387	923,686	1,096,741	991,875	820,627	2,385,000	2,365,755
Parking Fund	240,649	202,722	153,454	124,634	618,874	440,157	1,012,977	767,513
Solid Waste Fund	-	-	741,649	703,377	78,351	39,773	820,000	743,150
Causeway Fund	1,659,095	1,524,627	1,027,929	1,046,423	7,269,350	5,806,350	9,956,374	8,377,400
Stormwater Fund	69,556	53,113	196,384	176,682	176,140	201,637	442,080	431,432
	<u>\$8,148,561</u>	<u>\$8,004,114</u>	<u>\$6,849,619</u>	<u>\$6,774,617</u>	<u>\$10,346,181</u>	<u>\$8,323,953</u>	<u>\$25,344,361</u>	<u>\$23,102,684</u>

TOWN OF BAY HARBOR ISLANDS  
HISTORY OF ASSESSMENTS, BUDGETS AND MILLAGE RATES

<u>YEAR</u>	<u>TOTAL JULY 1 CERTIFIED VALUATION</u>	<u>GENERAL FUND BUDGET</u>	<u>MILLAGE RATE</u>
1948	\$ 1,648,440	\$ 30,000	18.9300
1949	2,120,920	38,000	18.3000
1950	2,407,345	46,480	18.0000
1951	2,910,890	57,400	17.8000
1952	4,722,760	84,830	17.3000
1953	5,655,040	100,900	16.2000
1954	6,675,370	121,030	16.0000
1955	7,241,830	129,645	15.6000
1956	8,050,920	144,720	15.2000
1957	9,461,140	166,030	14.6000
1958	11,987,525	178,500	13.9000
1959	13,438,510	205,400	12.9000
1960	15,176,300	235,430	12.5000
1961	15,568,555	245,650	12.0000
1962	15,634,200	242,450	11.9000
1963	15,907,585	282,850	11.8000
1964	16,220,015	255,945	11.7000
1965	16,975,514	254,620	11.2000
1966	37,111,980	278,530	5.9500
1967	40,132,580	299,615	5.9000
1968	48,352,600	334,545	5.5000
1969	51,244,590	376,365	5.4000
1970	69,938,981	435,755	4.4000
1971	71,086,729	499,251	4.3000
1972	73,418,427	549,910	4.0000
1973	80,132,886	559,270	3.8500
1974	93,365,691	706,997	3.6710
1975	97,392,545	735,392	4.5000
1976	97,276,087	823,489	4.5000
1977	100,952,496	882,182	5.2500
1978	104,830,845	962,576	5.2500
1979	118,054,810	1,046,689	4.7930
1980	199,478,837	1,235,880	3.1700
1981	228,039,240	1,396,678	3.4810
1982	230,150,479	1,557,782	3.3000
1983	233,034,187	1,626,512	3.3000
1984	224,652,243	1,727,436	3.4400
1985	222,976,653	1,877,585	3.4400
1986	215,190,397	2,023,680	3.5600
1987	210,891,272	2,164,141	3.6220
1988	214,602,739	2,302,994	3.5520
1989	224,446,349	2,560,579	3.9760
1990	242,191,859	2,746,072	3.6790
1991	245,292,715	2,781,400	4.5920
1992	242,606,132	3,301,267	5.0000
1993	237,840,454	3,585,403	5.0050
1994	255,388,913	3,673,869	4.8270
1995	265,645,841	3,660,472	4.8490

TOWN OF BAY HARBOR ISLANDS  
HISTORY OF ASSESSMENTS, BUDGETS AND MILLAGE RATES  
CONTINUED

<u>YEAR</u>	<u>TOTAL JULY 1 CERTIFIED VALUATION</u>	<u>GENERAL FUND BUDGET</u>	<u>MILLAGE RATE</u>
1996	\$267,631,595	\$3,758,708	5.0000
1997	274,472,624	3,577,548	4.8627
1998	283,749,640	3,721,151	4.7229
1999	286,762,103	3,937,099	4.6537
2000	296,587,002	4,330,507	5.0000
2001	327,952,841	4,458,929	5.0000
2002	387,374,918	4,809,815	5.0000
2003	429,490,806	5,409,775	5.0000
2004	519,491,540	6,230,054	5.0000
2005	620,071,967	7,235,009	4.9000
2006	783,981,890	7,384,282	4.7500
2007	880,682,124	6,853,522	3.6565
2008	858,724,442	7,545,108	3.9750
2009	762,700,165	6,868,955	4.4120
2010	606,645,530	6,908,236	5.2971
2011	577,100,052	6,767,226	5.2971
2012	579,865,315	7,550,343	5.2971
2013	602,162,980	6,977,298	5.2500
2014	698,927,405	9,218,682	4.9000
2015	778,065,824	8,039,396	4.5500
2016	880,111,322	8,812,898	4.4000
2017	1,031,587,742	9,044,637	3.9995
2018	1,214,738,239	9,397,930	3.7199

TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018 - 2019

COMPARATIVE ASSESSED VALUATIONS

	<u>July 1, 2018</u>	<u>July 1, 2017</u>
Real Estate	\$ 1,199,898,720	\$ 1,018,874,072
Personal Property	14,839,609	12,713,670
Total Taxable Value (per July 1 certification)	\$ 1,214,738,239	\$ 1,031,587,742

TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018 - 2019

COMPUTATION OF MILLAGE

PROPOSED GENERAL FUND BUDGET	\$ 9,397,930
LESS: Financial sources net of property taxes	5,105,106
Net amount to be raised by AD VALOREM TAXES	4,292,770
ADD: Average Discounts	225,935
GROSS AMOUNT to be raised by AD VALOREM TAXES	<u>\$ 4,518,705</u>

Based on the certified assessment of \$1,214,738,239, a millage of 3.7199 will support the proposed budget. The millage will produce the sum of \$4,518,705 (before discounts and uncollectibles) and it is recommended that this amount be levied.

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TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018 - 2019

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**THE  
GENERAL FUND  
BUDGET**

---

General Government  
    Legislative  
    Executive  
    Financial & Administrative  
    Legal  
    Comprehensive Planning  
Public Buildings  
Law Enforcement  
Building & Code Compliance  
Other Public Safety  
Streets and Parkways  
Public Transportation  
Public Library  
Recreation  
Contingencies

## **EXPLANATIONS: REVENUES AND OTHER FINANCING SOURCES**

The current budget draft assumes a millage of 3.7199, the sixth straight yearly decrease since 2012's millage of 5.2971. The proposed millage is equal to the rolled-back rate of 3.7199. The rolled-back rate is the rate that produces a tax levy equal to that of the preceding year. Based on the current July 1, 2018 certification of taxable value for operating purposes of \$1,214,738,329, the millage rate of 3.7199 will yield revenue of \$4,292,770, or about \$373,000 more than was anticipated at this time last year.

Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget 2018-2019	Adopted Budget 2017-2018
GENERAL FUND		
Estimated Revenues & Other		
<u>Financing Sources</u>		
Ad Valorem Taxes	\$ 4,292,770	\$ 3,919,543
Franchise Taxes:		
Florida Power & Light	320,000	325,000
People Gas	25,000	22,000
Utility Taxes:		
Florida Power & Light	450,000	434,000
Peoples Gas	16,000	18,000
Simplified Telecommunication Tax	205,000	200,000
Intergovernmental Revenue		
Revenue Sharing ( Sales Tax)	110,000	109,000
Revenue Sharing ( Fuel Tax)	45,000	45,000
Sales Tax	450,000	440,000
Transportation Surtax	225,000	220,000
Anticipated Grant Revenues		
Additional 6 cent Gas Tax	70,000	72,000
Additional 3 cent Gas Tax	27,000	28,000
Chapter 185 Casualty Insurance Fees	40,000	40,000
Ticket Surcharges (Crossing Guards)	38,000	34,000

**EXPLANATIONS: ESTIMATE OF REVENUES (continued):**

Professional and Occupational Licenses: Licenses are required of businesses operating in or from the Town.

Other General Government - Miscellaneous: primarily certificate of occupancy fees.

Other Fines and Forfeitures: includes revenue from traffic citations, fines levied for weekend trash pickups, penalties assessed by the special masters, etc.

The transfer from the causeway increased to approximately \$1.28 million.

Additional transfers from the water and sewer funds to the general fund include amounts intended to fund portions of the cost of debt service related to the Community Enhancements project, as planned when the debt was incurred.

Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
Estimated Revenues & Other (Continued):		
Professional and Occupational Licenses	57,500	60,000
Permits:		
Building	360,000	250,000
Electrical	15,000	30,000
Plumbing	15,000	17,000
Air Conditioning	22,000	20,000
Other Licenses and Permits	170,000	350,000
Rents and Royalties	5,000	4,000
Recreation Program Fees	250,000	266,800
Tennis Court Fees		
Surcharge - Police Details	5,000	4,000
Fines-Building Code Violations	42,000	40,000
Other General Government Miscellaneous	55,000	65,000
Election Fees	30	20
Second Dollar Funding		
Traffic Fines	35,000	35,000
Interest	55,000	69,000
Contributions from Other Funds		
Water Fund	218,000	231,146
Stormwater Fund	-	-
Sewer Fund	499,630	465,528
Causeway Fund	1,280,000	1,230,000
Appropriation from LETF		-
Appropriation from Transit Reserve		-
Appropriated Fund Balance		-
Loan Proceeds		
 Total Financing Sources	 <u>\$ 9,397,930</u>	 <u>\$ 9,044,637</u>

**EXPLANATIONS: GENERAL FUND  
DEPARTMENT OF GENERAL GOVERNMENT (Legislative-511.0)**

- Professional Services (\$18,000) - Services related to the newsletter.
- Travel and per diem (\$18,000) - Funding for travel to conferences and meetings.
- Communications (\$16,470) - Newsletter postage and mailing.
- Insurance (\$1,529) – Allocated portion of insurance costs.
- Printing & binding (\$38,400) – Town newsletter.
- Promotional Activities (\$5,500) - Flowers/greeting cards (\$2,000), promotional materials (\$1,500) and promotional advertising (\$2,000).
- Other current charges (\$24,700) - Attendance at League of Cities meetings (\$7,500), Miami Beach Chamber of Commerce membership (\$7,500), donations to the schools and other groups (\$5,000), FL League of Cities membership (\$1,500), Miami Beach High School scholarship award (\$1,000), Aventura Marketing Council membership (\$1,000), plaques and awards (\$850) and FL League of Mayors membership (\$350).
- Operating Supplies (\$1,500) – Shirts, name tags, badges.
- Publications & Training (\$4,500) - Attendance at conferences and seminars.
- Capital Outlay (\$93,690) - Council chambers recording system upgrade (\$50,000), live streaming module (\$25,000), closed captioning – ADA compliance (\$18,690).

Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
GENERAL GOVERNMENT		
<b>Legislative (Town Council):</b>		
Executive Salaries	\$ 7	\$ 7
Professional Services	18,000	17,400
Other Contractual Services		
Travel and Per Diem	18,000	15,000
Communications	16,740	19,560
Insurance	1,529	1,709
Printing and Binding	38,400	39,000
Promotional Activities	5,500	21,000
Other Current Changes and Obligations	24,700	14,700
Office Supplies		
Operating Supplies	1,500	1,500
Books, Publications, Memberships, & Training	4,500	5,250
	\$ 128,876	\$ 135,126
Capital Outlay	\$ 93,690	
Total Executive	\$ 22,566	\$ 135,126

**EXPLANATIONS: GENERAL FUND  
DEPARTMENT OF GENERAL GOVERNMENT (Executive-512.0)**

- Personnel Services (\$242,784) – This amount includes the general fund portion for 5 full-time employees.
- Professional Services (\$69,500) - Town’s lobbyist (\$60,000), preparation of grant applications (\$5,000) and appraisals (land/TDR’s) (\$4,500).
- Other Contractual Services (\$5,000) – Special projects.
- Travel and Per Diem (\$11,000) – Funding for the Manager’s auto and telephone expense allowance (\$6,000) and travel related to lobbying and grants (\$5,000).
- Communication services (\$48,500) – Telephone and communications (\$33,000), FEDEX charges (\$1,000), cell phone charges (\$2,500) and postage (\$12,000).
- Rentals & Leases (\$1,700) - Funding for rental of postage meter.
- Insurance (\$3,822) – Allocated portion of insurance cost.
- Printing & Binding (\$3,000) – Printing costs for letterhead, envelopes, business cards, and brochures.
- Promotional Activities (\$31,000) - Employee dinner (\$25,000) and holiday lunch (\$6,000).
- Other Current Charges (\$29,500) – SRO (\$10,000) and mental health professional (\$9,000) for Ruth K Broad school, postal permit (\$500) and newspaper ads (\$10,000).
- Office Supplies (\$20,000) – Funding for all departments is centralized with the Town Manager.
- Operating Supplies (\$2,150) – Water for Annex (\$650), and petty cash purchases (\$1,500).
- Books, Publications, Memberships, & Training (\$8,500) – Memberships & seminars.

Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
GENERAL GOVERNMENT		
<b>Executive Town Manager:</b>		
Personnel Services:		
Salaries & Wages	\$ 174,269	\$ 183,131
Overtime Pay		
FICA Taxes	13,332	14,010
Retirement Contribution	31,456	39,190
Group Insurance	20,633	21,670
Workers' Compensation	2,223	2,279
Unemployment Compensation	871	916
	242,784	261,196
Operating Expenditures:		
Professional Services	69,500	59,900
Other Contractual Services	5,000	5,000
Travel & Per Diem	11,000	11,000
Communication Services	48,500	52,500
Rentals & Leases	1,700	1,700
Insurance	3,822	4,272
Repairs & Maintenance	-	-
Printing and Binding	3,000	3,000
Promotional Activities	31,000	51,500
Other Current Charges and Obligations	29,500	18,000
Office Supplies	20,000	
Operating Supplies	2,150	2,150
Books, Publications, Memberships, & Training	8,500	3,000
	233,672	212,022
Capital Outlay		
Total Executive	476,456	473,218

**EXPLANATIONS: GENERAL FUND  
OFFICE OF THE TOWN CLERK (Town Clerk-512.5)**

- Personnel Services (\$95,541) – This includes the General Fund portion of the salaries of the Town Clerk and Assistant Clerk.
- Professional Services (\$25,000) – Funding for scanning existing permanent records.
- Other Contractual Services (\$20,577) - Technical support for the agenda management system (\$6,000), support for A/V equipment (\$4,480), ordinance codification (\$3,500), technical support for the Council Chambers recording system (\$2,347), Laserfiche support (\$2,750) and posting the minutes on the internet (\$1,500).
- Travel & Per Diem (\$4,500) – Travel to conferences and seminars for training.
- Communication Services (\$500) - FEDEX charges (\$500).
- Rentals & Leases (\$7,320) – Lease for a color copier (\$3,300) and rental of outside storage (\$4,020).
- Insurance (\$2,293) – Allocated portion of insurance costs.
- Repairs and Maintenance (\$4,200) - Copier maintenance.
- Printing & Binding (\$2,500) – Funding for brochures, business cards, letterhead, public notice signs and new election signs.
- Other Current Charges (\$50,000) - Legal advertising (\$35,000) and election expenses (\$15,000).
- Operating Supplies (\$1,000) – Ordinance registers, wood plaques and signage.
- Books, Publications, Memberships, & Training (\$1,800) – Memberships (\$500), seminars (\$800), and Daily Business Review subscription (\$500).

Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
GENERAL GOVERNMENT		
<b>Town Clerk's Office:</b>		
Personnel Services:		
Salaries & Wages	63,834	68,644
Overtime Pay	1,277	1,373
FICA Taxes	4,981	5,356
Retirement Contribution	11,522	14,690
Group Insurance	12,713	20,898
Workers' Compensation	895	810
Unemployment Compensation	319	343
	95,541	112,114
Operating Expenditures:		
Professional Services	25,000	-
Other Contractual Services	20,577	23,985
Travel & Per Diem	4,500	4,500
Communication Services	500	1,220
Rentals & Leases	7,320	13,964
Insurance	2,293	2,563
Repairs & Maintenance	4,200	5,400
Printing and Binding	2,500	1,500
Promotional Activities		
Other Current Charges and Obligations	50,000	45,000
Office Supplies	-	15,000
Operating Supplies	1,000	5,000
Books, Publications, Memberships, & Training	1,800	2,450
	119,690	120,582
Capital Outlay		
	215,231	232,696

## **EXPLANATIONS: GENERAL FUND**

### **DEPARTMENT OF GENERAL GOVERNMENT (Finance & Administration - 513.0)**

- Personnel Services (\$127,075) – This is the General Fund portion of the salaries and benefits for the Finance Director and staff of three.
- Professional Services (\$36,500) - 350 hours of supplemental accounting services (\$31,500) and the General funds portion of training/implementation costs related to Town’s new financial system software (\$5,000).
- Accounting and Auditing (\$21,525) – This is the General Fund portion of the annual audit.
- Other Contractual Services (\$21,179) – General Fund portion of the support agreement for financial system software (\$11,179) and financial transparency portal for the Town’s website (\$10,000).
- Travel & Per Diem (\$2,500) - Travel, meals, and lodging for GFOA and FGFOA conference and seminar attendance.
- Communication Services (\$200) – Postage, courier and FEDEX charges.
- Rentals and Leases (\$3,600) – Lease payments for network-capable color copier.
- Insurance (\$764) – Allocated portion of overall insurance cost.
- Repairs & Maintenance (\$250) – Repairs to copy machine and other office equipment.
- Printing & Binding (\$2,550) – Cost for replenishing check stock and W-2 forms (\$750) and per-copy charges for Annex copier (\$1,800).
- Other Current Charges (\$500) – GFOA Certificate of Achievement program participation fee.
- Operating Supplies (\$600) – Uniform shirts, stamps and ink pads.
- Books, Publications, Memberships, & Training (\$2,055) – GFOA and FGFOA conference fees (\$1,000), finance staff training fees (\$600), GASB subscription (\$200), GFOA membership (\$170), FGFOA membership (\$60), and SFGFOA local chapter dues (\$25).
- Capital Outlay (\$33,750) – General Fund portion of the Town’s new financial system software.

Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (continued):		
GENERAL GOVERNMENT		
<b>Financial &amp; Administrative:</b>		
Personal Services:		
Salaries & Wages	\$ 83,993	\$ 88,848
Overtime Pay	4,200	4,442
FICA Taxes	6,747	7,137
Retirement Contribution	15,161	19,013
Group Insurance	14,574	15,307
Workers' Compensation	1,980	1,089
Unemployment Compensation	420	444
	127,075	136,280
Operating Expenditures:		
Professional Services	36,500	31,500
Accounting and Auditing	21,525	21,525
Other Contractual Services	21,179	7,000
Travel & Per Diem	2,500	1,400
Communication Services	200	600
Rentals and Leases	3,600	4,800
Insurance	764	854
Repairs & Maintenance	250	250
Printing and Binding	2,550	750
Other Current Charges and Obligations	500	500
Office Supplies		
Operating Supplies	600	1,000
Books, Publications, Memberships, & Training	2,055	1,580
	92,223	71,759
Capital Outlay	33,750	
Total Financial & Adm.	253,048	208,039

## **EXPLANATIONS: GENERAL FUND**

### **DEPARTMENT OF GENERAL GOVERNMENT (Information Technology -513.5)**

- Personnel Services (\$55,536) – The General Fund portion of the salaries and benefits for the Information Technology Director.
- Professional Services (\$76,000) – Installation of new virtual server for BHIPD (\$30,000), Citizenserve software licenses (\$20,000), outside network and application support (\$10,000), upgrade BHI exchange server (\$8,000) and upgrade BHIPD exchange server (\$8,000).
- Other Contractual Services (\$67,980) – BHI online backup (\$21,600), BHIPD online backup (\$14,400), BHI and BHIPD internet connections (\$15,600), Community Center internet connection (\$12,000), spam filters (\$2,880) and General fund portion of the server upgrade required for Town’s new financial system software (\$1,500).
- Travel & Per Diem (\$3,500) - Travel, meals, and lodging IT conference and seminar attendance.
- Communications Services (\$48,000) – The Town’s cell phone and hotspot costs.
- Insurance (\$1,529) – allocated portion of overall insurance cost.
- Repairs and Maintenance (\$20,000) – Computer repairs and wire maintenance for all departments (\$6,000), website and “app” maintenance (\$8,000) and video camera/equipment maintenance (\$6,000).
- Other Current Charges (\$25,000) – Costs to attain PCI Compliance for the Town.
- Operating Supplies (\$51,500) – Replacement computers, monitors, and printers for all departments (\$25,000), software licensing/upgrade to Office 2016 for BHI and Community Center (\$8,000), software licensing/upgrade to Office 2016 for BHIPD (\$6,500), switches and extenders (\$5,000) and security licenses (\$7,000).
- Books, Publications, Memberships, & Training (\$7,000) – Staff training.

Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
GENERAL GOVERNMENT		
<b>Information Technology</b>		
Personnel Services:		
Salaries & Wages	\$ 36,916	\$ 39,080
Overtime Pay	1,846	1,954
FICA Taxes	2,965	3,139
Retirement Contribution	6,663	8,363
Group Insurance	6,428	7,019
Workers' Compensation	533	426
Unemployment Compensation	185	195
	55,536	60,176
Operating Expenditures:		
Professional Services	76,000	70,000
Accounting and Auditing		
Other Contractual Services	67,980	
Travel & Per Diem	3,500	
Communication Services	48,000	1,800
Rentals and Leases		
Insurance	1,529	1,709
Repairs & Maintenance	20,000	14,000
Printing and Binding		
Other Current Charges and Obligations		
Office Supplies		
Operating Supplies	51,500	46,000
Books, Publications, Memberships, & Training	7,000	5,000
	300,509	138,509
Capital Outlay		
Total Information Technology	356,045	198,685

**EXPLANATIONS: GENERAL FUND**

**DEPARTMENT OF GENERAL GOVERNMENT (Legal -514.0)**

- Legal services (\$163,000) –Town Attorney’s retainer (\$60,000) and litigation and special counsel (labor, land use, contracts, hearings) (\$103,000).

Town of Bay Harbor Islands  
Adopted Operating Budgets  
2018-2019

	Adopted Budget <u>2018-2019</u>	Proposed Budget <u>2017-2018</u>
<b>Legal:</b>		
Professional Services	163,000	159,000

**EXPLANATIONS: GENERAL FUND**

**DEPARTMENT OF PUBLIC BUILDINGS (Public Buildings 519.0)**

- Other Contractual Services (\$90,952) - Contract cleaning service (\$66,000), pest control (\$6,000), HVAC maintenance for the Community Center (\$4,692), HVAC maintenance for Town Hall (\$3,312), elevator maintenance (\$2,940), generator maintenance (\$2,400), air duct cleaning (\$1,800), water dispensers (\$1,500), elevator phone (\$1,008) and other services (\$1,300).
- Utility Services (\$36,000) - Electricity (\$20,100), water (\$15,900) for Town properties.
- Rentals and Leases (\$28,000) – Rental fee for generator.
- Insurance (\$18,617) – Allocated portion of insurance costs.
- Repairs & Maintenance (\$28,550) – maintenance of Town Hall, Annex and Community Center including air conditioning systems, elevators, doors, locks, lighting and electrical systems.
- Operating Supplies (\$5,500) – Fuel for generator (\$2,500) and consumables used in the operation of Town Hall (bathroom supplies, light bulbs, cleaning supplies, paper goods, miscellaneous tools and fittings)(\$3,000).

Town of Bay Harbor Islands  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
<b>DEPARTMENT OF PUBLIC BUILDINGS</b>		
Personnel Services:		
Salaries & Wages	\$ -	\$ -
Overtime Pay	-	-
FICA Taxes	-	-
Retirement Contribution	-	-
Group Insurance	-	-
Workers' Compensation	-	-
Unemployment Compensation	-	-
	-	-
Operating Expenditures:		
Professional Services		
Other Contractual Services	90,952	93,100
	-	-
Utility Services	36,000	37,800
Rentals and Leases	28,000	
Insurance	18,617	19,067
Repairs & Maintenance	28,550	27,100
Other Current Charges and Obligations		
Office Supplies		
Operating Supplies	5,500	9,120
	207,619	186,187
Capital Outlay		-
Total Public Buildings	207,619	186,187
TOTAL GENERAL GOVERNMENT	\$ 1,893,965	\$ 1,592,951

**EXPLANATIONS: GENERAL FUND  
PUBLIC SAFETY (Law Enforcement 521.0)**

- Personnel Services (\$3,484,810) - Salaries for members of the PBA bargaining unit were projected based upon 5% step increases and a 4% across-the-board (COLA) increase. Twenty-two full time sworn positions are budgeted, one part-time officer's position (Accreditation Coordinator), along with six civilian positions.
- Professional Services (\$11,000) – Code Red (\$4,800), Sergeants test (\$3,000), applicant physical (\$1,200) legal transcripts (\$1,000) and polygraph examinations (\$1,000).
- Other Contractual Services (\$30,850) – Database fees - Tritech (\$9,500), LPR user fees (\$8,000), scheduling and payroll software (\$3,000), CFA Policy/training distribution software (\$3,000), court subpoena notification (\$1,550), crime analysis software (\$1,500), evidence tracking software (\$1,500), Linx data sharing software (\$1,100), FACELOGICS (\$1,000), investigative software (\$600) and Florida PAC (\$100).
- Travel & Per Diem (\$9,200) – Travel for training, seminars, meetings, FPCA/IACP and Explorer functions.
- Communication Services (\$1,500) – PD landlines.
- Rentals and Leases (\$124,685) – Leases for twenty vehicles (\$118,285), undercover car rental (\$1,000), offsite storage (\$3,000) and copier rental (\$2,400).
- Insurance (\$42,046) – Allocated portion of overall insurance cost.
- Repairs and Maintenance (\$60,760) - Repairs and maintenance to vehicles and equipment (\$50,760) and boat maintenance (\$10,000).
- Printing and Binding (\$3,000) – police report and other administrative forms, case cards, business cards, and stationary.
- Promotional Activities (\$1,000) – trophies and awards for officers and citizens.
- Other Current Charges (\$9,000) –Dade County Chiefs' dues and annual dinner (\$4,500); LEO Awards Gala (\$3,000) and Explorer competition and banquet (\$1,500).
- Operating Supplies (\$160,130) – Vehicle and marine fuel (\$86,000), uniforms and duty gear (\$35,000), firearms (\$7,500), training equipment (\$6,000), vehicle handgun safe (\$4,180), community relations events (\$4,000), Honor Guard uniforms (\$2,850), Explorers gear (\$2,500), first aid training kits (\$2,500) and other supplies (\$9,600).
- Books, Publications, Memberships, & Training (\$18,770) – Memberships (\$4,000), active shooter training (\$4,000), leadership/management training (\$4,000), investigative databases (\$4,300), CFA accreditation (\$1,750) and law enforcement handbooks (\$720).
- Capital Outlays (\$77,055) – Video surveillance cameras RKB/parking garage (\$20,455), new vehicle equipment (\$14,400), vehicle radio base system (\$13,800), handheld radios (\$8,000), rifle plates (\$7,200), replacement vests (\$5,400), tasers (\$4,400), office furniture (\$2,400) and surveillance equipment (\$1,000).

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
PUBLIC SAFETY		
<b>Police Department</b>		
Personnel Services:		
Salaries & Wages	\$ 2,341,213	\$ 2,395,389
Overtime Pay	150,000	175,000
FICA Taxes	190,578	196,635
Retirement Contribution	460,716	511,892
Group Insurance	286,638	317,057
Workers' Compensation	43,959	42,555
Unemployment Compensation	11,706	11,977
	3,484,810	3,650,505
Operating Expenditures:		
Professional Services	11,000	22,702
Other Contractual Services	30,850	26,919
Travel & Per Diem	9,200	6,000
Communication Services	1,500	37,875
Rentals and Leases	124,685	110,420
Insurance	42,046	46,992
Repairs & Maintenance	60,760	60,900
Printing and Binding	3,000	2,315
Promotional Activities	1,000	1,000
Other Current Charges		
And Obligations	9,000	14,930
Office Supplies		
Operating Supplies	160,130	165,650
Books, Publications, Memberships, & Training	18,770	23,020
	471,941	518,723
Capital Outlay	77,055	61,950
TOTAL POLICE DEPARTEMENT	\$ 4,033,806	\$ 4,231,178

**EXPLANATIONS: GENERAL FUND  
BUILDING DEPARTMENT (524.0)**

- Personnel Services (\$215,300) - Includes funding for salaries and benefits for two full-time building department employees and one part-time clerk.
- Professional services (\$270,037) – Funding for Town Planning - redevelopment reviews, zoning amendments, comprehensive plan amendments (\$162,500) and outside building plans examiner and inspector (\$107,537).
- Other Contractual Services (\$1,000) – Scan plans for digital storage.
- Travel & Per Diem (\$1,600) – Travel to conferences and seminars for recertification.
- Communication Services (\$11,400) – Telephone and fax lines, air cards for laptops, and cell phones (\$10,800), and FEDEX charges (\$600).
- Rentals and Leases (\$1,260) – Copier lease.
- Insurance (\$5,351) – allocated portion of insurance expense.
- Repairs and Maintenance (\$1,500) –charges for color copier.
- Printing and Binding (\$650) - Brochures, cards, forms, and notices.
- Operating Supplies (\$1,000) – vehicle fuel and consumable supplies.
- Books, Publications, Memberships, & Training (\$1,555) – Staff training and memberships in professional organizations.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
PUBLIC SAFETY		
<b>Building Inspection</b>		
Personal Services:		
Salaries & Wages	\$ 142,231	\$ 116,229
Overtime Pay		
FICA Taxes	10,881	8,892
Retirement Contribution	25,673	24,873
Group Insurance	33,524	26,361
Workers' Compensation	2,280	2,203
Unemployment Compensation	711	581
	215,300	179,139
Operating Expenditures:		
Professional Services	270,037	272,288
Other Contractual Services	1,000	1,000
Travel & Per Diem	1,600	1,600
Communication Services	11,400	12,000
Rentals and Leases	1,260	1,260
Insurance	5,351	5,981
Repairs & Maintenance	1,500	1,500
Printing and Binding	650	650
Other Current Charges and Obligations		
Office Supplies		
Operating Supplies	1,000	1,000
Books, Publications, Memberships, & Training	1,555	1,555
	295,353	298,834
Capital Outlay		
	\$ 510,653	\$ 477,973
Total Building Inspections		

**EXPLANATIONS: GENERAL FUND  
CODE ENFORCEMENT (524.5)**

- Personnel Services (\$184,493) – Includes salaries and benefits for Director of Code Compliance and two staff.
- Professional services (\$4,000) – Funding for Town Attorney attendance at special master hearings
- Travel & Per Diem (\$3,450) – Travel to FACE and FFMA annual conferences.
- Communication Services (\$4,812) - Office phone service.
- Insurance (\$764) – Allocated portion of insurance expense.
- Repairs and Maintenance (\$3,620) – Lawn service for private properties (\$2,400), repairs to equipment such as telephones, radios, fax machines, and vehicles (\$1,220).
- Printing and Binding (\$850) - Brochures, cards, forms, and new code enforcement manual.
- Other Current Charges (\$550) – Recording fees for liens and other documents.
- Operating Supplies (\$4,400) – Vehicle fuel, uniforms, and miscellaneous supplies.
- Books, Publications, Memberships, & Training (\$2,090) – FACE and FFPM memberships, conferences, and seminars.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	<u>Adopted Budget 2018-2019</u>	<u>Adopted Budget 2017-2018</u>
GENERAL FUND (Continued):		
PUBLIC SAFETY		
<b>Code Enforcement</b>		
Personnel Services:		
Salaries & Wages	\$ 128,165	\$ 76,170
Overtime Pay		
FICA Taxes	9,805	5,827
Retirement Contribution	23,134	16,300
Group Insurance	21,668	21,315
Workers' Compensation	1,080	817
Unemployment Compensation	641	381
	184,493	120,810
Operating Expenditures:		
Professional Services	4,000	8,000
Other Contractual Services		
Travel & Per Diem	3,450	3,500
Communication Services	4,812	4,940
Rentals and Leases		
Insurance	764	854
Repairs & Maintenance	3,620	3,000
Printing and Binding	850	850
Other Current Charges and Obligations	550	550
Office Supplies		
Operating Supplies	4,400	2,750
Books, Publications, Memberships, & Training	2,090	1,650
	24,536	26,094
Capital Outlay		-
Total Code Enforcement	\$ 209,029	\$ 146,904

**EXPLANATIONS: GENERAL FUND  
OTHER PUBLIC SAFETY (529.0)**

- 6,000 hours were budgeted. Total budgeted expenditures for the department are \$70,199.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
PUBLIC SAFETY		
<b>Other Public Safety (Crossing Guards)</b>		
Personnel Services:		
Salaries & Wages	\$ 61,232	\$ 54,252
FICA Taxes	4,684	4,150
Retirement Contribution		
Group Insurance	597	652
Workers' Compensation	306	271
Unemployment Compensation		
	66,819	59,325
Operating Expenditures:		
Other Contractual Services		
Other Current Changes and Obligations	500	
Operating Supplies	2,880	2,880
	3,380	2,880
Total Other Public Safety	70,199	62,205
TOTAL PUBLIC SAFETY	\$ 4,823,687	\$ 4,918,260

**EXPLANATIONS: GENERAL FUND  
DEPARTMENT OF STREETS AND PARKWAYS (541.0)**

- Personnel Services (\$231,606) - includes funding for salaries and benefits for six full-time streets and parkways employees, five of whom are partially charged to enterprise funds.
- Other Contractual Services (\$212,400) – Funding for the landscape maintenance contract (\$135,000), additional landscaping services (\$75,000), software fees (\$1,500) and bee removal (\$900).
- Travel & Per Diem (\$2,600) – Travel for staff training, including the public works expo.
- Communication Services (\$3,600) – Funding for landline phones (\$2,640) and FEDEX, UPS, or courier charges (\$960).
- Utility Services (\$80,000) - Electricity for street lighting (\$50,000) and water for landscape irrigation (\$30,000).
- Rentals & Leases (\$5,000) – Saws, lifts, grinders, message boards for emergency work and other rented equipment.
- Insurance (\$6,880) – Allocation of overall insurance cost.
- Repairs and Maintenance (\$40,900) - Funding for asphalt and concrete repairs, street light parts and repairs, vehicle repairs and parts, and other repairs and parts.
- Other Current Charges (\$525) – Vaccinations, drug/alcohol testing, medical charges for minor injuries.
- Operating Supplies (\$34,620) – Various consumables used by the department: vehicle fuel, uniforms and cleaning, safety equipment, plant materials, chemicals, hardware supplies and small tools, (\$19,320) Dog station supplies (\$8,400) and fuel for vehicles (\$6,900).
- Books, Publications, Memberships, & Training (\$5,150) – Town Engineer license continuing education (\$2,000), FLAGGER training (\$1,250), Public Works director training (\$1,200), APWA membership fees (\$700).
- Capital Outlays (\$190,000) – Mill and resurface roadways – Zone 3.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
<b>Department of Streets &amp; Parkways</b>		
Personnel Services:		
Salaries & Wages	\$ 142,130	\$ 112,065
Overtime Pay	2,843	2,241
FICA Taxes	11,090	8,744
Retirement Contribution	25,654	23,982
Group Insurance	48,098	60,426
Workers' Compensation	1,080	1,675
Unemployment Compensation	711	560
	<u>231,606</u>	<u>209,693</u>
Operating Expenditures:		
Other Contractual Services	212,400	212,980
Professional Services		
Travel and Per Diem	2,600	750
Communications	3,600	6,360
Utility Services	80,000	84,000
Rentals & Leases	5,000	3,600
Insurance	6,880	7,690
Repairs and Maintenance	40,900	57,000
Printing & Binding		420
Other Current Charges and Obligations	525	920
Office Supplies		
Operating Supplies	34,620	29,220
Books, Publications, Memberships, & Training	5,150	4,250
	<u>391,675</u>	<u>407,190</u>
Capital Outlay	<u>190,000</u>	<u>125,000</u>
Total Streets & Parkways	<u>\$ 813,281</u>	<u>\$ 741,883</u>

**EXPLANATIONS: GENERAL FUND  
DEPARTMENT OF PUBLIC TRANSPORTATION (MINIBUS - 544.0)**

- Other Contractual Services (\$120,000) – Estimate based upon five day per week service.
- Operating Supplies (\$12,000) – Gasoline and other supplies.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	<u>Adopted Budget 2018-2019</u>	<u>Adopted Budget 2017-2018</u>
GENERAL FUND (Continued):		
<b>DEPARTMENT OF PUBLIC TRANSPORTATION</b>		
Personnel Services:		
Salaries & Wages		
FICA Taxes		
Retirement Contribution		
Group Insurance		
Workers' Compensation		
	<hr/>	<hr/>
	-	-
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Operating Expenditures:		
Other Contractual Services	<u>\$ 120,000</u>	<u>\$ 110,000</u>
Travel and Per Diem		
Utility Services		
Insurance		
Repairs and Maintenance		
Other Current Charges and Obligations		
Operating Supplies	<u>12,000</u>	<u>12,000</u>
	<u>132,000</u>	<u>122,000</u>
	<hr/>	<hr/>
Total Public Transportation	<u>\$ 132,000</u>	<u>\$ 122,000</u>

**EXPLANATIONS: GENERAL FUND  
DEPARTMENT OF RECREATION (572.0)**

- Personnel Services (\$618,159) - Includes funding for salary and benefits for seven full-time recreation employees and \$100,002 for part-time wages.
- Other Contractual Services (\$38,750) – Cleaning services (\$22,000), pest control services for parks and community center (\$12,000), sanding of brick pavers at 92<sup>nd</sup> St Park (\$2,500), beehive removal (\$1,500) and time card system (\$750).
- Travel and Per Diem (\$930) – Travel to NRPA and FRPA meetings and conferences.
- Communication Services (\$4,800) – Landline phone service for the community center.
- Utilities (\$30,060) - Water usage at parks (\$17,040) and electricity costs at parks, tennis courts, and the community center (\$13,020).
- Rentals & Leases (\$3,200) – Copier in the community center (\$2,700) and man-lift rental for tennis court light change (\$500).
- Insurance (\$11,325) – allocated portion of general insurance plus funding for recreation liability policy.
- Repairs and Maintenance (\$23,200) – Community center repairs (paint and plumbing) (\$5,000), repair parts and supplies (\$4,500), 98<sup>th</sup> Street Park repairs (\$4,500), 92<sup>nd</sup> Street Park repairs (\$2,500), 95<sup>th</sup> Street park repairs and pressure washing (\$2,000), fencing repairs for all parks (\$2,000), repair of playground shades (\$1,200), Tot Lot repairs (\$1,000) and painting at Tot Lot (\$500).
- Printing and Binding (\$4,000) – Program brochures for summer camp and aftercare.
- Other current charges (\$427,050) - Funding for Aftercare program (\$200,000), Miami Shores aquatic center/pool (\$50,000), Summer Camp (\$35,500), Community Center programs (Tai-Chi, Yoga, Zumba, Computer class) (\$29,600), Snow day (\$20,000), the 5K/10K Run (\$20,000), Town Picnic (\$20,000 – a contribution of \$20,000 from the Broad family is anticipated), bus service for aftercare (\$10,000), other new programs (\$8,000), Pee Wee Soccer (\$5,000), awards program (\$5,000), other Town programming (\$5,000), Seniors-on-the-Go (\$3,600), Veterans’ Day celebration (\$3,000), Spring egg hunt (\$3,000), Halloween parade (\$9,000), eight movies (\$2,600), ten Storytime sessions (\$2,250), and background checks (\$500).
- Operating Supplies (\$1,200) – Park signs.
- Transfer to Reserves – the seventh of ten planned \$65,000 budgeted “transfers” to replenish reserves appropriated to construct the Scott Winters Park improvements.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adapted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
<b>DEPARTMENT OF RECREATION</b>		
Personnel Services:		
Salaries & Wages	\$ 414,222	\$ 393,766
FICA Taxes	31,688	30,123
Retirement Contribution	74,767	84,266
Group Insurance	90,134	99,975
Workers' Compensation	5,277	4,832
Unemployment Compensation	2,071	1,969
	618,159	614,931
Operating Expenditures:		
Other Contractual Services	38,750	35,000
Professional services		
Travel and Per Diem	930	450
Communication Services	4,800	11,100
Utility Services	30,060	27,000
Rentals & Leases	3,200	-
Insurance	11,325	12,224
Repairs and Maintenance.	23,200	25,000
Printing & Binding		
Promotional Activities	4,000	2,000
Other Current Charges and Obligations	427,050	369,550
Operating Supplies	1,200	4,500
	544,515	486,824
Capital Outlay	-	-
Transfer to reserves	65,000	65,000
<b>Total Recreation</b>	<b>\$ 1,227,674</b>	<b>\$ 1,166,755</b>

**EXPLANATIONS: GENERAL FUND  
DEBT SERVICE**

- The total amount of the debt service (\$507,323) for fiscal 2019 on the community enhancements debt service is budgeted here. The 2003 bonds were partially refinanced three years ago to take advantage of low interest rates. As a result, annual debt service declined by more than \$65,000. The remaining bonds were refunded two years ago, resulting in an additional \$40,000 decline in annual debt service. Resources from the water and sewer funds, along with receipts from the transportation surtax are utilized to fund the cost. Contributions from the other funds have been budgeted as revenues for the general fund.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
<b>DEBT SERVICE</b>		
Principal	324,000	312,000
Interest	183,323	190,788
Combined		
 Total Debt Service	 \$ 507,323	 \$ 502,788

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TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>GENERAL FUND SUMMARY:</b>		
<b>Financial Sources:</b>		
Revenues	\$ 7,400,300	\$ 7,117,963
Interfund Transfers	1,997,630	1,926,674
Appropriated Fund Balance	0	0
Loan Proceeds	0	0
	9,397,930	9,044,637
<b>Financial Uses:</b>		
Personnel Services	5,322,130	5,404,176
Operating Expenditures	3,108,982	2,885,723
Capital Outlay	394,495	186,950
Debt Service	507,323	502,788
Grants and Aids	0	0
Transfers	65,000	65,000
	\$ 9,397,930	\$ 9,044,637
 Excess of Sources Over (Deficiency of Sources Under) Uses	 \$ -	 \$ -

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
GENERAL FUND (Continued):		
GENERAL FUND RECAP		
Personnel Services:		
Salaries & Wages	3,588,212	3,527,581
Overtime Pay	160,166	185,010
FICA Taxes	286,751	284,013
Retirement Contribution	674,746	742,569
Group Insurance	534,410	590,028
Workers' Compensation	59,904	57,338
Unemployment Compensation	17,941	17,637
	5,322,130	5,404,176
Operating Expenditures:		
Professional Services	673,037	640,790
Accounting & Auditing	21,525	21,525
Other Contractual Services	608,688	514,984
Travel & Per Diem	57,280	44,200
Communication Services	140,052	147,955
Rentals & Leases	174,765	135,744
Insurance	94,920	103,915
Repairs & Maintenance	182,980	194,150
Printing and Binding	50,950	48,485
Promotional Activities	41,500	75,500
Other Current Charges and Obligations	567,325	464,150
Office Supplies	20,000	15,000
Operating Supplies	278,480	282,770
Utility Services	146,060	148,800
Books, Publications, Memberships, & Training	51,420	47,755
	3,108,982	2,885,723

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
Capital Outlay	394,495	186,950
Debt Service		
Principal	324,000	312,000
Interest	183,323	190,788
Combined	0	0
	507,323	502,788
Grants and Aids	-	-
Transfers and Reserves		
	65,000	65,000
Total General Fund Budget	\$ 9,397,930	\$ 9,044,637

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TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018 - 2019

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**THE  
WATER  
FUND**

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**EXPLANATIONS: WATER FUND  
REVENUES**

- Rates will remain flat with the decrease in wholesale rates from the Miami-Dade Water and Sewer Department.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>WATER FUND</b>		
Estimated Sources:		
Water Sales	\$ 1,275,000	\$ 1,284,997
Interest Income	25,000	40,800
Gain/Loss on Investment		
Miscellaneous Income	30,000	47,000
Total Sources	<u>\$ 1,330,000</u>	<u>\$ 1,372,797</u>

## **EXPLANATIONS: WATER FUND EXPENSES (533.0)**

- Personnel Services (\$387,692) - includes funding for salaries and benefits for water department personnel, the water billing clerk, and allocated general administrative salaries.
- Water Purchases (\$575,000) – water purchases from Miami-Dade Water and Sewer.
- Professional Services (\$3,400) - The Water fund’s portion of training/implementation costs related to Town’s new financial system software (\$3,000) and updates to water GIS (\$400).
- Accounting & Auditing (\$4,920) – Allocated portion of the Town’s audit costs.
- Other Contractual Services (\$35,288) - Water quality, bacterial and disinfectant by-product testing (\$18,600), Water meter annual support (\$7,500), Water fund’s portion of the maintenance agreement for the Town’s financial system software (\$6,726), hosting fees (\$1,250), Water fund’s portion of the server upgrade (\$900), and other services (\$312).
- Travel & Per Diem (\$500) - Travel for staff training.
- Communication Services (\$500) – Water meters/parts shipping charges.
- Rentals & Leases (\$2,000) – Equipment rental for repair work.
- Insurance (\$17,987) – Allocated portion of insurance expense.
- Repairs & Maintenance (\$17,300) – Vehicle maintenance, meters and installations, beehive removal, emergency water main repairs, and plumbing fittings.
- Printing and Binding (\$1,000) – Customer quality reports and other forms.
- Other Current Charges (\$240) – Vaccines and drug testing fees.
- Operating Supplies (\$37,150) – Water meters, registers, and meter boxes for inventory (\$28,500), plumbing supplies (\$3,600), uniforms and cleaning, safety equipment and tools (\$1,600), fuel (\$1,500) and miscellaneous parts and supplies (\$1,950).
- Publications & Training (\$2,250) – Continuing education training (\$1,250), and water distribution level 2 and 3 staff training (\$1,000).
- Capital Outlay (\$20,250) - Water Fund portion of the Town’s new financial system software.
- Transfer to General Fund (\$218,000) - this amount is primarily to contribute to debt service on the \$9.4 million borrowed for the Community Enhancements Project.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>WATER FUND</b>		
Personnel Services:		
Salaries & Wages	\$ 257,236	\$ 239,091
Overtime Pay	12,862	11,955
FICA Taxes	20,662	19,205
Retirement Contribution	46,431	51,165
Group Insurance	2,720	45,520
Workers' Compensation	2,720	2,958
Unemployment Compensation	1,286	1,195
	<u>387,692</u>	<u>371,089</u>
Operating Expenses:		
Water Purchases	575,000	625,000
Professional Services	3,400	
Accounting and Auditing	4,920	4,920
Other Contractual Services	35,288	20,800
Travel and Per Diem	500	
Communications	500	980
Utility Services		
Rentals and Leases	2,000	-
Insurance	17,987	17,987
Repairs & Maintenance	17,300	11,100
Printing and Binding	1,000	1,000
Other Current Charges and Obligations	240	9,600
Office Supplies		
Operating Supplies	37,150	45,150
Books, Publications, Memberships, & Training	2,250	4,500
	<u>697,535</u>	<u>741,037</u>
Capital Outlay	<u>20,250</u>	
Transfers:		
General Fund (Debt Service)	218,000	231,146
Sewer Fund		
	<u>218,000</u>	<u>231,146</u>
Increase in Operating Balance	<u>6,523</u>	<u>29,525</u>
Total Resources Allocated	<u>\$ 1,330,000</u>	<u>\$ 1,372,797</u>
<b>WATER FUND</b>		

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TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018- 2019

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**THE  
SEWER  
FUND**

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**EXPLANATIONS: SEWER FUND  
REVENUES**

- Sewer rates will remain flat as Miami-Dade County is keeping its wholesale sewage rate flat.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>SEWER FUND</b>		
Estimated Sources:		
Sewage Charges	\$ 2,375,000	\$ 2,355,755
Interest Income		
Change in Fair Value of Investments		
Gain/Loss on Investments sales		
Miscellaneous Income	10,000	10,000
Appropriated Retained Earnings		
Transfer from Water Fund		
Loan Proceeds		
 Total Sources	 \$ 2,385,000	 \$ 2,365,755

## **EXPLANATIONS: SEWER FUND EXPENSES (535.0)**

- Personnel Services (\$469,439) - Includes funding for salaries and benefits for sewer department personnel and allocated general administrative salaries.
- Sewage Disposal (\$726,000) – Sewage disposal fees paid to Miami Beach.
- Professional Services (\$10,000) – Engineering services for special studies and GIS issues (\$5,400) and Sewer fund’s portion of training/implementation costs related to Town’s new financial system software (\$4,600).
- Accounting & Auditing (\$7,380) – Allocated portion of the Town’s audit costs.
- Other Contractual Services (\$8,515) – Software fees, maintenance contract for air compressors, and meter calibration services (\$5,300), Sewer fund’s portion of server upgrade (\$1,380), hosting fees (\$1,250), and other services (\$585).
- Communications (\$2,940) – Phones (\$1,440) and express freight charges for replacement parts (\$1,500).
- Utility Services (\$50,100) - Electricity for sewage pumps.
- Rentals & Leases (\$3,600) - Excavator and generator rental.
- Insurance (\$26,981) – allocated portion of Town’s overall insurance costs.
- Repairs and Maintenance (\$62,200) – repairs to vehicles, sewer line cleaning, and various plumbing, electrical, welding, lift station, sewage pump repairs, and sewer line point repairs.
- Other Current Charges (\$540) – utility location services, vaccinations, drug testing, and minor medical services.
- Operating Supplies (\$25,430) – Inventory for repairs (\$14,800), fuel for vehicles (\$4,980), other consumable supplies (\$3,250) and protective equipment (\$2,400).
- Capital Outlay (\$298,550) - Sewer lateral lines (\$240,000), Sewer Fund portion of the Town’s new financial system software (\$31,050), refurbish sanitary lift station (\$20,000) and engineering opinion report on replacement of sewer force main on West island (\$7,500).
- Debt Service (\$75,320) - this amount covers interest and principal payments for the semiannual loan repayments to the State Revolving Loan Fund. This loan was used to help fund the major sewer infrastructure recapitalization carried out in past years.
- Transfer to General Fund (\$499,630) - this amount will be used to fund the year’s debt service on funds borrowed for the Community Enhancements Project.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>SEWER FUND</b>		
Personnel Services:		
Salaries & Wages	\$ 273,831	\$ 254,826
Overtime Pay	54,766	50,965
FICA Taxes	25,138	23,393
Retirement Contribution	49,426	54,533
Group Insurance	62,515	60,980
Workers' Compensation	2,394	2,416
Unemployment Compensation	1,369	1,274
	469,439	448,387
Operating Expenses:		
Sewage Disposal	726,000	875,000
Professional Services	10,000	40,000
Accounting and Auditing	7,380	7,380
Other Contractual Services	8,515	6,300
Travel & Per Diem		
Communications	2,940	3,180
Utility Services	50,100	54,000
Rentals and Leases	3,600	
Insurance	26,981	26,981
Repairs & Maintenance	62,200	68,800
Printing and Binding		
Other Current Charges and Obligations	540	600
Office Supplies		
Operating Supplies	25,430	14,500
Books, Publications, Memberships, & Training		
	923,686	1,096,741
Capital Outlay:	298,550	275,000
	298,550	275,000
Debt Service (Interest & Principal):	75,320	75,320
Transfers:		
General Fund (Debt Service)	499,630	465,528
Increase in Operating Balance	118,375	4,779
Total Resources Allocated	\$ 2,385,000	\$ 2,365,755
<b>SEWER FUND</b>		

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TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018- 2019

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**THE  
PARKING  
FUND**

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**EXPLANATIONS: PARKING FUND  
REVENUES**

- Parking receipts estimates are based on recent experience and current rates. Rental income from the Miami-Dade Fire Department is included in the amount of \$127,000.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>PARKING FUND</b>		
Estimated Sources:		
Operating Income		
Meters	\$ 175,000	\$ 143,000
Permits	420,000	425,000
Fines	25,000	42,000
Miscellaneous Income		
Loan Proceeds	175,000	148,000
Land Sale Proceeds		
Appropriated Retained Earnings	217,977	9,513
Total Sources	\$ 1,012,977	\$ 767,513

## **EXPLANATIONS: PARKING FUND EXPENSES (545.0)**

- Personnel Services (\$240,649) - Wages and related benefits for the parking enforcement specialist as well as costs for meter collections, coin counting, sorting, and wrapping, and an allocated portion of general administrative salaries.
- Professional Services (\$1,000) – Parking fund portion of training/implementation costs related to Town’s new financial system software.
- Accounting & Auditing (\$2,460) – Allocated portion of the cost of the Town’s audit.
- Other Contractual Services (\$16,100) – Elevator maintenance and inspection (\$8,800), fire alarm system maintenance and monitoring (\$5,000), server maintenance (\$2,000) and Parking fund portion of server upgrade (\$300).
- Communications (\$18,850) – Wireless data connections for master parking meters (\$13,900), and hot spot equipment (\$4,950).
- Utility Services (\$23,940) – Electricity for parking garage (\$22,500) and water charges (\$1,440).
- Rentals and Leases (\$15,860) – Funding for lease of lots 9, 10, 12, & 13 (located in the business district parking lot adjacent to Town Hall).
- Insurance (\$8,994) – Allocated portion of overall insurance cost.
- Repairs & Maintenance (\$22,350) – Repairs to parking garage, lots, and meters and parking enforcement vehicle (\$13,500), garage server maintenance (\$3,500), clean elevator shafts (\$3,000), miscellaneous repairs (\$2,350).
- Printing & Binding (\$8,000) – Parking permits, forms, and signs.
- Other Current Charges (\$28,150) – Taxes on land leased for use as municipal parking (\$27,750) and armored car services (\$400).
- Operating Supplies (\$7,750) – Supplies for the master meters and garage (\$6,250), fuel (\$1,200) and uniforms (\$300).
- Capital Outlay (\$191,750) – Installation of 12 master meters (\$85,000), re-surface 100<sup>th</sup> Street lot (\$50,000), replace flexible expansion joints in parking garage (\$40,000), LED fixtures (\$10,000) and Parking Fund portion of the Town’s new financial system software (\$6,750).
- Debt Service (\$427,124) – Interest (\$76,124) and principal (\$351,000) on the parking garage loan. This debt was refunded in 2012 at a net present value savings of \$636,000.

TOWN OF BAY HARBOR ISLANDS  
Adopted Operating Budgets  
2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>PARKING FUND</b>		
Personnel Services:		
Salaries & Wages	\$ 155,947	\$ 127,934
Overtime Pay	14,035	11,514
FICA Taxes	13,004	10,668
Retirement Contribution	28,148	27,378
Group Insurance	27,243	23,064
Workers' Compensation	1,492	1,524
Unemployment Compensation	780	640
	240,649	202,722
Operating Expenses:		
Professional Services	1,000	
Accounting and Auditing	2,460	2,460
Other Contractual Services	16,100	3,000
Travel and per diem		
Communications	18,850	12,600
Utility Services	23,940	25,920
Rentals and Leases	15,860	15,860
Insurance	8,994	8,994
Repairs & Maintenance	22,350	21,000
Printing and Binding	8,000	11,200
Other Current Charges and Obligations	28,150	12,200
Office Supplies		
Operating Supplies	7,750	11,400
Books, Publications, Memberships, & Training	153,454	124,634
Capital Outlay	191,750	80,000
	191,750	80,000
Debt Service		
Interest Payment	76,124	82,157
Principal Payment	351,000	278,000
	427,124	360,157
Increase in Operating Balance	(0)	-
Total Resources Allocated	\$ 1,012,977	\$ 767,513
<b>PARKING FUND</b>		

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TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018- 2019

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**THE  
SOLID WASTE  
FUND**

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## REVENUES EXPLANATIONS: SOLID WASTE FUND

- Operating Revenues – no increase is proposed. A four percent increase had been scheduled for 2017/2018 as the final step in a three-year ten percent rate increase. Prior to the 3% increases in each of the last two years, rates were last raised in 2000. Anticipated cost savings from the new solid waste contract allow an increase to be eliminated from the current proposed budget.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>SOLID WASTE FUND</b>		
Estimated Sources:		
Collection Fees - Single Family	\$ 95,000	\$ 84,000
Collection Fees - Multi Family	\$ 490,000	\$ 437,000
Recycling Only Fees		
Collection Fees - Apartments	\$ 125,000	\$ 123,000
Collect Fees (Daily)	60,000	65,000
Collect Fees (Offices)	35,000	32,150
Contrib From Gen Fd.		
Interest Income		
Miscellaneous Income	15,000	2,000
Appropriated Retained Earnings	-	-
Total Sources	\$ 820,000	\$ 743,150

**EXPLANATIONS: SOLID WASTE FUND  
EXPENSES (534.0)**

- Solid Waste Disposal (\$731,574) - consists of an estimate for regular service of \$651,534, along with \$80,040 for daily service. Costs for regular service are estimated based upon the agreement with the solid waste contractor, and include an estimate for increases based upon changes in County tipping fees and contractual CPI adjustments.
- Professional Services (\$1,000) – Solid Waste fund portion of training/implementation costs related to Town’s new financial system software.
- Accounting & Auditing (\$2,460) – Allocated portion of Town’s audit cost.
- Other Contractual Services (\$1,300) – Tipping fees incurred by the Town (\$1,000) and Solid Waste fund portion of server upgrade (\$300).
- Repairs & Maintenance (\$500) – Vehicle maintenance.
- Other Current Charges (\$850) – Dumping permit from Miami-Dade County.
- Operating Supplies (\$3,965) - 95-gallon totters.
- Capital Outlay (\$6,750) – Solid Waste Fund portion of the Town’s new financial system software.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	<u>Adopted Budget 2018-2019</u>	<u>Adopted Budget 2017-2018</u>
<b>SOLID WASTE FUND</b>		
Personnel Service:		
Salaries & Wages	\$ -	\$ -
FICA Taxes	-	
Retirement Contribution	-	
Group Insurance	-	
Workers' Compensation	-	-
Unemployment Compensation	-	-
<hr/>		
Operating Expenses:		
Solid Waste Disposal - Regular	651,534	621,797
Solid Waste Disposal - Daily	80,040	71,820
Professional Service	1,000	
Accounting and Auditing	2,460	2,460
Other contractual Services	1,300	1,100
Travel & per diem		
Communication		
Utility Service		
Insurance		
Repairs & Maintenance	500	1,000
Printing and Binding		
Other Current Charges and Obligations	850	800
Office Supplies		
Operating Supplies	3,965	4,500
Rentals and Leases		
Books, Publications		
Memberships, & Training	741,649	703,377
<hr/>		
Capital Outlay:	6,750	-
	6,750	-
<hr/>		
Increase in Operating Balance	71,601	39,773
<hr/>		
Total Resources Allocated	\$ 820,000	\$ 743,150
<hr/> <hr/>		
SOLID WASTE FUND		

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TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018 - 2019

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**THE  
CAUSEWAY  
FUND**

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**EXPLANATIONS: CAUSEWAY FUND  
REVENUES**

- Revenue estimates were prepared based upon the first eight months of 2017/2018 adjusted for historical seasonal fluctuations. Traffic and toll receipts for the current year have increased very significantly over last year.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>CAUSEWAY FUND</b>		
Estimated Sources:		
Cash Tolls	\$ 9,333,020	\$ 7,799,000
Annual Passes	531,354	453,000
Commuter & Other Passes		
Bus Revenue		
Rents & Royalties	64,000	87,000
Transponder Fees		
Interest Income	28,000	38,400
Change in fair Value of Investments		
Gain/Loss on Investment Sales		
Gain/Loss on Sale of Fixed Assets		
 Total Sources	 \$ 9,956,374	 \$ 8,377,400

**EXPLANATIONS: CAUSEWAY FUND  
EXPENSES (541.5)**

- Personnel Services (\$1,659,095) – Wages and related benefits for toll plaza, bridge, and causeway maintenance personnel, and allocated charges for general administrative salaries.
- Professional Services (\$187,000) - Annual engineer's report (\$25,000), bridge maintenance (\$75,000), service and support for the toll management and collection system (Transcore) (\$75,000), partially fund lobbyist contract (\$7,000) and Causeway fund portion of training/implementation costs related to Town's new financial system software (\$5,000).
- Accounting & Auditing (\$21,525) – Allocated portion of the Town's audit cost.
- Other Contractual Services (\$312,212) - Landscaping services and supplies (\$265,000), monthly pressure cleaning Kane Concourse sidewalks (\$40,100), uniform rental and cleaning (\$2,100), Causeway Fund portion of the server upgrade (\$1,500), pest control (\$1,272), generator maintenance (\$1,200) and other services (\$1,040).
- Communication Services (\$27,004) – T-1 data lines (\$25,000), and mobile telephones (\$2,004).
- Utility Services (\$50,000) – Electricity (\$20,000) and water (\$30,000).
- Rentals & Leases (\$81,200) – Holiday decorative lighting (\$80,000) and rental equipment (\$1,200).
- Insurance (\$230,518) – The inland marine policy on the bridge is budgeted at \$133,539, and the boiler and machinery policy on the bridge is estimated at \$5,640. The remainder is an allocated portion of the Town's overall insurance cost for property, liability, and workers' compensation.
- Repairs & Maintenance (\$85,000) – Toll gantry electronic repair (\$20,400), asphalt/concrete repairs (\$15,000), generator repairs (\$15,750), electrical repairs (\$9,600), vehicle repairs and maintenance (\$8,050), chain link fence repairs (\$6,000), repair parts (\$6,000), faded/broken signage repair (\$3,000) and other miscellaneous repairs (\$1,200).
- Other Current Charges (\$120) – Vaccines and drug testing.
- Operating Supplies (\$33,350) – Gas and diesel fuel (\$15,000), and uniforms and other consumable supplies (\$18,350).

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>CAUSEWAY FUND</b>		
Personnel Services:		
Salaries & Wages	\$ 1,089,366	\$ 975,009
Overtime Pay	49,021	43,875
FICA Taxes	87,087	77,945
Retirement Contribution	196,631	208,652
Group Insurance	225,115	208,060
Workers' Compensation	6,428	6,211
Unemployment Compensation	5,447	4,875
	1,659,095	1,524,627
Operating Expenses:		
Professional Services	187,000	185,000
Accounting and Auditing	21,515	21,525
Other Contractual Services	312,212	300,000
Travel and Per Diem		
Communication Services	27,004	47,000
Utility Services	50,000	50,000
Rentals and Leases	81,200	80,000
Insurance	230,518	247,898
Repairs & Maintenance	85,000	85,000
Promotional Activities		
Printing and Binding		
Other Current Charges and Obligations	120	
Office Supplies		
Operating Supplies	33,350	30,000
Books, Publications, Memberships, & Training		
	1,027,929	1,046,423

**EXPLANATIONS: CAUSEWAY FUND  
EXPENSES (541.5) Continued**

- Capital Outlay (\$838,250) – Spalling repairs, bridge maintenance and upkeep as per FDOT inspection report (\$750,000), Causeway Fund portion of the Town’s new financial system software (\$33,750), boat with trailer (\$35,000), lease payments for 3 new vehicles (van for Town electrician, replacement pickup truck and vehicle for Town Engineer) (\$19,500).
- Debt Service (\$1,120,789) - Includes principal (\$873,000) and interest (\$247,789) for the Series 2012 Promissory Note issued to fund the SunPass conversion and causeway corridor rehabilitation project.
- Transfers (\$1,280,000) – transfer to the General Fund.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	<u>Adopted Budget 2018-2019</u>	<u>Adopted Budget 2017-2018</u>
<b>CAUSEWAY FUND (Continued):</b>		
Capital Outlay	838,250	95,000
	838,250	95,000
Debt Service:		
Interest Payments	247,789	269,319
Principal Payments	873,000	851,000
	1,120,789	1,120,319
Transfers:		
Reserve for Replacement General Fund	1,280,000	1,230,000
	1,280,000	1,230,000
Increase in Operating Balance	4,030,311	3,361,031
Total Resources Allocated Causeway Fund	\$ 9,956,374	\$ 8,377,400

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TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018 - 2019

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**THE  
STORMWATER  
FUND**

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**EXPLANATIONS: STORMWATER FUND  
REVENUES**

- Revenue estimates assume no increase in the stormwater fee.

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>STORMWATER FUND</b>		
Estimated Sources:		
Stormwater Fee	214,080	203,100
Appropriated Retained Earnings	228,000	228,332
Total Sources	\$ 442,080	\$ 431,432

**EXPLANATIONS: STORMWATER FUND  
EXPENSES (538.0)**

- Personnel Services (\$69,556) - Wages and related benefits for the Town's street sweeping operation are charged here, along with allocated general administrative salaries.
- Professional Services (\$400) – Stormwater Fund portion of training/implementation costs related to Town's new financial system software.
- Accounting & Auditing (\$1,230) – Allocated portion of the Town's audit cost.
- Other Contractual Services (\$105,120) – Street sweeping contract (\$105,000) and Stormwater fund portion of the server upgrade (\$120).
- Travel and Per Diem (\$500) – Travel for NPDES training.
- Utility Services (\$1,200) – Electricity for deep well injection pumps.
- Insurance (\$4,497) – an allocated portion of overall insurance costs.
- Repairs and Maintenance (\$75,500) – Vacuum clean basins and culverts (\$37,500), repair P-3 structures (\$6,000), point repairs of outfalls (\$30,000) and replacement of decaying storm grates (\$2,000).
- Other Current Charges (\$3,337) –NPDES Permit
- Operating Supplies (\$2,800) – Gutter buddies (\$1,800), absorbent for spills (\$500) and other supplies (\$500)
- Publications & Training (\$1,800) – NPDES training.
- Capital Outlay (\$174,700) – Road culvert crossing improvements (\$100,000), valley gutter replacements (\$72,000) and Stormwater Fund portion of the Town's new financial system software (\$2,700).

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
<b>STORMWATER FUND</b>		
Personnel Services:		
Salaries & Wages	51,419	37,412
FICA Taxes	3,934	2,862
Retirement Contribution	9,281	8,006
Group Insurance	4,232	4,118
Workers' Compensation	433	528
Unemployment Compensation	257	187
	69,556	53,113
Operating Expenses:		
Professional Service	400	
Accounting and Auditing	1,230	1,230
Other Contractual Services	105,120	105,000
Travel and Per Diem	500	455
Communication Services		
Utility Service	1,200	1,200
Rentals and Leases		
Insurance	4,497	4,497
Repairs & Maintenance	75,500	56,500
Other Current Charges		
Printing and Binding and Obligations		
Promotional Activities		
Other Current Changes and Obligations	3,337	5,000
Office Supplies		
Operating Supplies	2,800	500
Books, Publications, Memberships, & Training	1,800	2,300
	196,384	176,682
Capital Outlay	174,700	200,000
Transfers:		
General Fund (for Debt Service)	-	-
Increase in Operating Balance	1,440	1,637
Total Resources Allocated	\$ 442,080	\$ 431,432
<b>STORMWATER FUND</b>		

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TOWN OF BAY HARBOR ISLANDS

\*Proposed Operating Budgets\*

2018 - 2019

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**SUMMARIES**

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TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
Recap All Funds Estimated Sources:		
Ad Valorem Taxes	\$ 4,292,770	\$ 3,919,543
Franchise Fees	345,000	347,000
Utility Taxes	466,000	452,000
Telecommunications Tax	205,000	200,000
Intergovernmental Rev.	1,005,000	988,000
Licenses & Permits	582,000	667,000
Professional & Occup Lic	57,500	60,000
Charges For Services	315,030	339,820
Fines & Forfeitures	102,000	117,000
Interest Income	108,000	148,800
Miscellaneous Income	230,000	207,000
Operating Income-Ent Funds	15,192,454	13,492,002
Appropriated Retained		
Earnings/Fund Balance	445,997	237,845
Loan Proceeds	-	-
Land sale Proceeds	-	-
Total Sources Before		
Interfund Transfers	<u>23,346,731</u>	<u>21,176,010</u>
Interfund Transfers:		
Water Fund to General (Debt Service)	218,000	231,146
Sewer Fund to General (Debt Service)	499,630	465,528
Stormwater Fund to General (Debt Svc)	-	-
Water Fund to Sewer Fund	-	-
Reimb-Causeway to General	<u>1,280,000</u>	<u>1,230,000</u>
Total Interfund	<u>1,997,630</u>	<u>1,926,674</u>
Total Financial Sources:	<u>\$ 25,344,361</u>	<u>\$ 23,102,684</u>

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
Recap All Funds Estimated Uses by Object:		
Personnel Services:	\$ 8,148,5861	\$ 8,004,114
Operating Expenses/Expenditures	6,849,619	6,774,617
Capital Outlay	1,924,745	836,950
Debt Service	2,130,556	2,058,584
Grants and Aids	-	-
	<u>\$ 19,053,481</u>	<u>\$ 17,674,265</u>
Transfers:		
Water Fund to Sewer Fund	-	-
Transfer to Reserves	65,000	65,000
Causeway to General Fund	1,280,000	1,230,000
Water to General for Debt Service	218,000	231,146
Sewer to General for Debt Service	499,630	465,528
Stormwater to General for Debt Service		
	<u>2,062,630</u>	<u>1,991,674</u>
Increase in Operating Balance	<u>4,228,250</u>	<u>3,436,745</u>
Total Financial Uses	<u>\$ 25,344,361</u>	<u>\$ 23,102,684</u>

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
Recap All Funds		
Estimated Uses by Sub-Object		
Personal Services:		
Salaries & Wages	\$ 5,416,011	\$ 5,161,853
Overtime Pay	290,850	303,319
FICA Taxes	436,576	418,086
Retirement Contribution	1,004,663	1,092,303
Group Insurance	900,010	931,770
Workers' Compensation	73,371	70,975
Unemployment Compensation	27,080	25,808
	8,148,561	8,004,114
Operating Expenses:		
Professional Services	875,837	865,790
Accounting and Auditing	61,500	61,500
Other Contractual Services	2,544,797	2,519,701
Water Purchases	575,000	625,000
Travel and Per Diem	58,280	44,655
Communication Services	189,346	211,715
Utility Services	271,300	279,920
Rentals and Leases	277,425	231,604
Insurance	383,897	410,272
Repairs & Maintenance	445,830	437,550
Printing and Binding	59,950	60,685
Promotional Activities	41,500	75,500
Other Current Charges and Obligations	600,562	492,350
Office Supplies	20,000	15,000
Operating Supplies	388,925	388,820
Books, Publications, Memberships, & Training	55,470	54,555
	6,849,619	6,774,617

TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budgets  
 2018-2019

	Adopted Budget <u>2018-2019</u>	Adopted Budget <u>2017-2018</u>
Capital Outlay	1,924,745	836,950
Debt Service:		
Combined Interest/Principal	75,320	75,320
Interest Payments	507,236	542,264
Principal Payments	1,548,000	1,441,000
	2,130,556	2,058,584
Grants and Aids	-	-
Transfers:		
Water Funds to Sewer Fund	-	-
General Fund Reserves	65,000	65,000
Causeway to General Fund	1,280,000	1,230,000
Water to General (for debt service)	218,000	231,146
Sewer to General (for debt service)	499,630	465,528
Stormwater to General (for debt service)	-	-
	2,062,630	1,991,674
Increase in Operating Balance	4,228,250	3,436,745
Total All Funds Financial Uses:	\$ 25,344,361	\$ 23,102,684
Excess (Deficiency) of Sources Over (Under) Uses	\$ -	\$ -

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TOWN OF BAY HARBOR ISLANDS

\* Adopted Operating Budgets\*

2018- 2019

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**SUPPLEMENTAL  
INFORMATION**

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## SUPPLEMENTAL INFORMATION - CHART OF ACCOUNTS

### **PERSONNEL SERVICES**

Expense for salaries, wages, and related employee benefits provided for all persons employed by the local unit of government whether on full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, insurance, sick leave, terminal pay, and similar direct benefits as well as other costs such as Workers= Compensation and Unemployment Compensation Insurance.

#### Regular Salaries and Wages

Employees who are or will be members of a retirement system as a condition of their employment. Includes all full-time and part-time employees who make up the regular work force.

#### FICA Taxes

Social Security and Medicare Matching.

#### Retirement Contributions

Amounts contributed to the Town=s retirement system.

#### Life and Health Insurance

Includes life and health insurance premiums and benefits paid for employees.

#### Workers= Compensation

Premiums and benefits paid for Workers' Compensation insurance.

#### Unemployment Compensation

Amounts contributed to the unemployment compensation fund.

### **OPERATING EXPENSES**

Includes expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays.

#### Professional Services

Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating,

etc., where the service received is not directly involved with accounting and/or auditing. Also includes

fees paid for competency and/or psychiatric evaluations and court appointed attorneys.  
Shown below are typical expenses incurred by the Town from time to time:

Legal - Town Attorney  
Legal - Outside Counsel  
Engineering - Town Engineer  
Engineering - Environmental  
Financial - Outside Services  
Architectural - Construction  
Architectural - Landscape

#### Accounting and Auditing

Generally includes all services received from independent certified public accountants, such as the annual audit.

#### Other Contractual Services

Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts for accounting and auditing, repairs and maintenance, or printing and binding. Shown below are typical expenses incurred by the Town:

Pest Control  
Tipping Fees  
Sewage Pumping Charges (Purchases)  
Street Sweeping  
Solid Waste Collection

#### Travel and Per Diem

This includes the costs of public transportation, motor pool charges, reimbursements for use of private vehicles, per diem, meals, and incidental travel expenses. Shown below are typical expenses incurred by the Town:

Department Head Car Allowances  
Mileage Reimbursement  
Tolls and Parking

#### Communications Services

Telephone, telegraph, freight, postage, courier, or other communications.

#### Utility Services

Electricity, Gas, Water, Waste Disposal, and other public utility services.

#### Rentals and Leases

Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles. Shown below are typical expenses incurred by the Town from time to time:

Beepers  
Identikit  
Postal Meter  
Property Leases  
Toll Equipment

#### Insurance

Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.

#### Repairs & Maintenance

The costs incurred for the repair and maintenance of building and equipment, including all maintenance and service contracts. Do not include custodial or janitorial services which are recorded under Other Contractual Services.

#### Printing and Binding

Costs of printing, binding, and other reproduction services which are contracted for or purchased from outside vendors. Also, include charges for printing etc., which is performed by an in-house print shop. Typical printing needs of the Town are shown below:

Newsletter  
Bills  
Brochures  
Envelopes  
Flyers  
Forms  
Licenses  
Schedules  
Stationery

### Promotional Activities

Includes any type of promotional advertising on behalf of the local unit, but does not include legal ads.

Advertising, promotional  
Special Events  
Photography

### Other Current Charges and Obligations

Includes current charges and obligations not otherwise classified. Typical charges are shown below:

Employment Advertising	Entertainment
Request For Proposals Advertising	Medical Examinations
Civic Organization Functions	Meeting Expenses
Clothing Allowances	Microfilming
Codification - Municipal Code	Minutes Indexing
Election Expenses	Recording of Documents

### Office Supplies

This object includes materials and supplies such as stationery, pre-printed forms, paper, charts and maps.

### Operating Supplies

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, and uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges. Shown below are typical expenses incurred by the Town:

Ammunition  
Batteries (flashlights, etc.)  
Camera Film/Developing  
Chemicals  
Diesel Fuel/Oil  
Flags  
Food/Candy  
Gasoline  
Hardware  
Housekeeping Supplies

Landscape/Greenery  
Light Bulbs  
Paper Goods  
Pipes/Fittings  
Playground Equipment (purchases)  
Prizes/Trophies  
Proclamation Frames  
Safety Equipment  
Shooting Range  
Tennis Equipment/Nets  
Tools  
Toters  
Uniforms: Cleaning, Expense, Purchases

#### Road Materials and Supplies

Those materials and supplies used exclusively in the repair and reconstruction of roads and bridges.

#### Books, Publications, Subscriptions, and Memberships

This object includes subscriptions, memberships, professional data costs, and training and educational costs. Typical expenses incurred by the Town are shown below:

Books/Magazines  
Dade City/County Manager's Assn.  
Dade County Codes  
Dade County League of Cities  
Florida Gold Coast Chamber of Commerce  
Florida League of Cities  
Florida Statutes  
Memberships  
Clerk  
Finance Officer  
Manager  
Police Chief  
Miami Herald  
Miami Review

#### **CAPITAL OUTLAY**

Outlays for the acquisition of or addition to fixed assets:

#### Land

Land acquisition cost, easements, right-of-way costs.

### Buildings

Office buildings, firehouses, garages, jails, and parks and recreation buildings.

### Improvements Other Than Buildings

Structures and facilities other than buildings such as roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc.

### Machinery and Equipment

Includes motor vehicles, heavy equipment, and office furniture and equipment.

## **DEBT SERVICE**

Outlays for debt service purposes.

### Principal

### Interest

## **TRANSFERS**

Includes all transfers between funds which do not represent operating expenditures.



# Latin American diplomats: Is there anyone we can talk to in U.S. government?

BY FRANCIS OCHOAQUE  
Miami Herald Staff

Diplomats say a revolving door of Latin American specialists at the White House and State Department has left the region's many specialists who in Washington they can turn to on important matters.

The sudden departure of Juan Cruz, the senior director for Western Hemisphere Affairs at the White House's National Security Council, and ongoing delays to install Kimberly Strick as assistant secretary of the State Department's Latin American Division along with many other departures has left diplomats concerned the region is not a priority.

"We want to know to whom should we talk," said one South American diplomat who spoke on condition of anonymity because the diplomat was not authorized to publicly discuss U.S. policy. "But you can't even get to the State Department."

Now, after a year of getting to know people at the White House, you're changing everything again."

The concern comes as the White House wrestles with fighting across the administration, firing staff and a president, already diminished of traditional Washington bureaucracy, tightening his inner circle and questioning who is on his side.

Diplomats have been left questioning whether they will be able to relate to the next hires — and even mak-

ing reports if the new officials will care about their country's key issues.

Secretary of State Mike Pompeo acknowledged the vacancies during a news conference last week announcing new promotions. Citing a promise when he asked "to get the team on the field," he said "there was still much work to be done."

"The places where we still have gaps, places like Western Hemisphere, where we have challenges in Venezuela and Nicaragua and in Mexico and the Southern Triangle — important areas, we need a leader," Pompeo said.

It's not just Latin America, Pompeo said.

The administration also doesn't have an undersecretary for management or public diplomacy or an assistant secretary for Near Eastern Affairs and South Asian Affairs. There is no ambassador even nominated at 25 embassies around the globe and ambassador posts haven't been confirmed by the Senate in 75 embassies.

In fact, of 716 "key positions" requiring Senate confirmation, 157 have no nominees and 187 have been nominated, but not confirmed, according to data compiled by the Partnership for Public Service, a nonpartisan group that tracks political appointments.

Under former Secretary of State Rex Tillerson, the State Department lost 60 percent of its top-ranking career diplomats and new applications to join

the Foreign Service fell by half, according to data from the American Foreign Service Association, the professional organization of the U.S. diplomatic corps.

But perhaps nowhere has the brain drain been as noticeable than in Latin America.

The people who have left include Francisco L. Pedernera, the acting assistant secretary for Western Hemisphere Affairs, who will take over as ambassador to Honduras; and Michael Fitzpatrick, deputy assistant secretary for Western Hemisphere Affairs, who is becoming ambassador to Ecuador.

And that's in addition to all the Latin American specialists who had been in the higher ranks of the State Department helping shape the direction of the nation's foreign policy.

They include Thomas Shannon, who served as undersecretary for political affairs under Presidents Barack Obama and Donald Trump. Shannon spent much of his career in Latin America. William Brownfield, who was the assistant secretary of state for the Bureau of International Narcotics and Law Enforcement Affairs and served as ambassador in Venezuela and Colombia, spent much of his career in Latin America.

Other top leaders who left in just the last few months include Robert Isom, the U.S. ambassador in Mexico and former assistant secretary for Western Hemisphere Affairs; John Feeley, who served as ambassador to Panama; and Fernando Cárce, the NSC's former director for South America and acting senior adviser to National Security Advisor H.R. McMaster. (McMaster has been replaced by John Bolton.)

"I can point you to a half-dozen Latin American ambassadors here in Washington with whom I routinely speak who will, using the great Yiddish word, kvetch, tell me there is no one to talk to there," said Feeley, a career foreign-policy member who served as ambassador to Panama until March.

Diplomats are still blind that President Donald Trump skipped the Summit of the Americas in Peru. And he has yet to visit the region to discuss economic, security, and immigration issues.

Jorge Guevara, Mexico's former ambassador to Chile, said leaving the post of permanent assistant secretary of Western Hemisphere Affairs open and many empty ambassador positions leaves no question where Latin America stands in America's foreign-policy hierarchy.

"Take the case of the



Secretary of State Mike Pompeo said last week there was still much work to be done to fill diplomatic vacancies.

## Mexican officials say 273 corpses were on wandering truck

MEXICO CITY  
An refrigerated truck carrying corpses from an overcrowded morgue in Mexico carried 273 bodies, not 257 as originally stated. Officials described how Wednesday how the truck was found to move around the outskirts of Guadalajara as neighbors and officials objected to its grisly cargo, and the smell.

A total of 444 bodies had piled up at the state morgue in Mexico City but suffered a 17 percent drop in burials in the morgue, 273 were cremated onto the truck, and 122 were kept in a second refrigerated trailer in the morgue parking lot.

Dante Hinojosa, the human-rights prosecutor of Jalisco state, said the truck was supposed to be used to take the unburied bodies to a refrigerated warehouse. But that fully about 200 bodies were quickly given cremation.

Hinojosa said authorities in Jalisco state did the warehouse for a lack of permits when they got word of the plan in mid-September. Local authorities said nobody had cremated them about stealing the bodies.

The truck then took to go to a state prosecutor's warehouse, but the vehicle was too big to enter. While officials tried to figure out a way to enlarge the entrance, the truck-ambulance suggested a temporary location to park the truck. On its way to the third location, the truck got stuck in mud in a field behind a housing development. A second truck cab pulled it out, but by then residents there were already raising complaints about the smell, and pushing wheels of the blood-soaked truck on social media.

Mexican ambassador. How long has it been since they haven't had an ambassador?" Guevara said. "It just tells you. They don't care. The U.S. doesn't care, not even a moment. It sends a big message. And you go around and a lot of levels are not satisfied."

So one of the State Department has spoken with "any authority on Latin American issues" since the start of the Trump administration, Feeley said. He could remember only twice during his 14 months in the administration receiving instructions to be delivered to the Panamanian foreign embassy.

"The State Department has become a self-ghetto house," Feeley said. "It's not just the Latin diplomats in the field. Nobody knows what is going on."

Guevara argued that the lack of personnel in key positions worked against U.S. interests. The United States complains about the region doing business with China, but he asked where are the Americans to stop them?

"I can assure you China has no embassies without ambassadors," Guevara said. "The United States is talking issues with all these countries working with them. Well, who is reaching out to them? Who is reaching interference in Washington? And often, the answer is no one."

## NOTICE OF BUDGET HEARING

The Town of Bay Harbor Islands has tentatively adopted a budget for the 2018/2019 fiscal year.

A public hearing to make a FINAL DECISION on the budget AND TAXES will be held on:

September 26, 2018  
7:00 pm  
at  
Town Hall, 9665 Bay Harbor Terrace,  
Bay Harbor Islands, FL

CATEGORIZED FINANCING SOURCE:	BUDGET SUMMARY							
	General Fund	Water Fund	Street Fund	Parking Fund	Roll Back Fund	Capital Fund	Debt Service Fund	Total All Funds
Ad Valorem Taxation	2,718	\$1,282,770						642,827
Fuel Taxes		92,000						92,000
Permit Fees		342,000						342,000
Utility Taxes		468,000						468,000
Transfer/Grants Tax		205,000						205,000
Licenses and Permits		629,000						629,000
Investment		850,000						850,000
Charges for Services		203,000	\$1,275,000	\$2,378,000	\$24,000	\$285,000	\$1,223,274	\$2,410,000
Fines and Penalties		105,000						105,000
Miscellaneous		115,000	65,000	10,000	170,000	15,000	28,000	398,000
Other Financing Sources		218,200			21,207			239,407
<b>TOTAL FINANCING SOURCES</b>	<b>\$8,287,200</b>	<b>\$1,220,000</b>	<b>\$2,268,000</b>	<b>\$1,011,207</b>	<b>\$450,000</b>	<b>\$3,954,274</b>	<b>\$442,280</b>	<b>\$25,244,281</b>
<b>EXPENDITURES/EXPENSES:</b>								
General Government		\$1,952,905						\$1,952,905
Public Safety		4,822,887						4,822,887
Physical Environment			\$1,126,477	\$1,081,878		\$743,289		\$4,032,644
Transportation		643,291			983,643		\$2,976,274	6,089,409
Culture and Recreation		1,825,914						1,825,914
Other Remaining Uses		627,223	218,000	574,850	427,034	2,407,689		4,156,846
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>6,292,140</b>	<b>1,822,077</b>	<b>2,284,825</b>	<b>1,011,377</b>	<b>748,289</b>	<b>6,684,263</b>	<b>648,640</b>	<b>23,111,111</b>
RESERVED AND CONTINGENCY		0	822	118,215	0	71,801	4,000,211	4,440,239
<b>TOTAL FINANCING USES</b>	<b>\$8,287,200</b>	<b>\$1,822,899</b>	<b>\$2,285,847</b>	<b>\$1,011,592</b>	<b>\$820,090</b>	<b>\$9,164,274</b>	<b>\$452,640</b>	<b>\$25,244,281</b>

THE TENTATIVE ADOPTED AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE TOWN OF BAY HARBOR ISLANDS AS A PUBLIC RECORD.



ORDINANCE NO. 1025

**AN ORDINANCE PROVIDING FOR A MILLAGE OF 3.7199 WHICH IS EQUAL TO THE ROLLED-BACK RATE FOR THE TOWN OF BAY HARBOR ISLANDS FOR THE CURRENT YEAR, A.D. 2018; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the legislative charter of the TOWN OF BAY HARBOR ISLANDS, FLORIDA, provides, among other things, that the Town Council shall determine the amount and fix the rate of taxation and make the annual tax levy for the current year,

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF BAY HARBOR ISLANDS HEREBY ORDAINS:

**Section 1.** That after careful consideration of the estimates of receipts and operating and capital expenditures for the fiscal year beginning October 1, 2018, and ending September 30, 2019, it is hereby agreed that a millage of 3.7199 is needed.

The millage of 3.7199 is equal to the rolled-back rate.

**Section 2.** That the Town Clerk is hereby directed to certify a copy of this ordinance and to forward the same to the Board of County Commissioner of Miami-Dade County, Florida, for the purpose of noting the levy on the assessment roll for the tax year A.D. 2018 and for the purpose of collection of taxes upon the taxable property within the corporate limits of said Town.

**Section 3.** The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**Section 4.** This ordinance shall become effective immediately upon passage by the Town Council on second reading.

PASSED AND ADOPTED THIS 17<sup>th</sup> DAY OF SEPTEMBER 2018 on first reading.

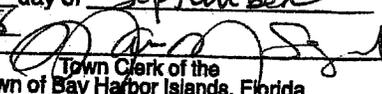
PASSED AND ADOPTED THIS 26<sup>th</sup> DAY OF SEPTEMBER 2018 on second reading.

  
MAYOR

ATTEST:

  
TOWN CLERK

I, Mariene M. Siegel, Town Clerk of the Town of Bay Harbor Islands, Florida, do hereby certify that the above and foregoing is a true and correct copy of the original thereof on file in my office. WITNESS my hand and the seal of said Town this 28 day of September, A.D. 2018

  
Town Clerk of the  
Town of Bay Harbor Islands, Florida



ORDINANCE NO. 1026

AN ORDINANCE MAKING APPROPRIATIONS FOR THE GENERAL, WATER, SEWER, PARKING, SOLID WASTE, CAUSEWAY, AND STORMWATER FUNDS FOR THE YEAR BEGINNING OCTOBER 1, 2018 AND ENDING SEPTEMBER 30, 2019, IN THE TOTAL SUM OF \$21,116,111; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

THE TOWN COUNCIL OF THE TOWN OF BAY HARBOR ISLANDS HEREBY ORDAINS:

**Section 1.** That the amounts as detailed on Exhibit "A" entitled "Town of Bay Harbor Islands Proposed Operating Budgets 2018-2019", attached hereto and made a part hereof, aggregating Twenty-one Million, One Hundred Sixteen Thousand, One Hundred Eleven Dollars and No cents (\$21,116,111) or so much thereof as may be necessary, are hereby appropriated in the Town's General, Water, Sewer, Parking, Solid Waste, Causeway, and Stormwater Funds for the use of the several departments of the Town for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

**Section 2.** That the budgets of the Town may be amended during the budget year by a motion approved by the Town Council to include the carryforward of unexpended appropriations from the previous year's budget or to authorize additional appropriations of available funds.

**Section 3.** The provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance, but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**Section 4.** This ordinance shall become effective immediately upon passage by the Town Council on second reading.

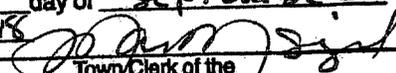
PASSED AND ADOPTED THIS 17<sup>th</sup> DAY OF SEPTEMBER 2018 on first reading.

PASSED AND ADOPTED THIS 26<sup>th</sup> DAY OF SEPTEMBER 2018 on second reading.

  
MAYOR

ATTEST:

  
TOWN CLERK

I, Marlene M. Siegel, Town Clerk of the Town of Bay Harbor Islands, Florida, do hereby certify that the above and foregoing is a true and correct copy of the original thereof on file in my office. WITNESS my hand and the seal of said Town this 28 day of September A.D. 2018  
  
Town Clerk of the  
Town of Bay Harbor Islands, Florida



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget 2018-2019
<b>GENERAL FUND</b>	
<b>GENERAL GOVERNMENT</b>	
<b>Legislative (Town Council):</b>	
Executive Salaries	\$ 7
Professional Services	18,000
Travel and Per Diem	18,000
Communications	16,740
Insurance	1,529
Printing and Binding	38,400
Promotional Activities	5,500
Other Current Charges and Obligations	24,700
Operating Supplies	1,500
Books, Publications, Memberships, & Training	4,500
Capital Outlay	93,690
<b>Executive (Town Manager):</b>	
Salaries & Wages	\$ 174,269
Overtime Pay	
FICA Taxes	13,332
Retirement Contribution	31,456
Group Insurance	20,633
Workers' Compensation	2,223
Unemployment Compensation	871
Professional Services	69,500
Other Contractual Services	5,000
Travel & Per Diem	11,000
Communication Services	48,500
Rentals & Leases	1,700
Insurance	3,822
Printing and Binding	3,000
Promotional Activities	31,000
Other Current Charges and Obligations	35,500
Office Supplies	20,000
Operating Supplies	2,150
Books, Publications, Memberships, & Training	8,500



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget 2018-2019
<b>Town Clerk's Office:</b>	
Salaries & Wages	\$ 63,834
Overtime Pay	1,277
FICA Taxes	4,981
Retirement Contribution	11,522
Group Insurance	12,713
Workers' Compensation	895
Unemployment Compensation	319
Professional Services	25,000
Other Contractual Services	20,577
Travel & Per Diem	4,500
Communication Services	500
Rentals & Leases	7,320
Insurance	2,293
Repairs & Maintenance	4,200
Printing and Binding	2,500
Other Current Charges and Obligations	50,000
Operating Supplies	1,000
Books, Publications, Memberships, & Training	1,800
<b>Financial &amp; Administrative:</b>	
Salaries & Wages	\$ 83,993
Overtime Pay	4,200
FICA Taxes	6,747
Retirement Contribution	15,161
Group Insurance	14,574
Workers' Compensation	1,980
Unemployment Compensation	420
Professional Services	36,500
Accounting and Auditing	21,525
Other Contractual Services	21,179
Travel & Per Diem	2,500
Communication Services	200
Rentals and Leases	3,600
Insurance	764
Repairs & Maintenance	250
Printing and Binding	2,550
Other Current Charges and Obligations	500
Operating Supplies	600
Books, Publications, Memberships, & Training	2,055
Capital Outlay	33,750



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget 2018-2019
<b>Information Technology:</b>	
Salaries & Wages	\$ 36,916
Overtime Pay	1,846
FICA Taxes	2,965
Retirement Contribution	6,663
Group Insurance	6,428
Workers' Compensation	533
Unemployment Compensation	185
Professional Services	76,000
Other Contractual Services	67,980
Travel & Per Diem	3,500
Communication Services	48,000
Insurance	1,529
Repairs & Maintenance	20,000
Other Current Charges and Obligations	25,000
Operating Supplies	51,500
Books, Publications, Memberships, & Training	7,000
<b>Legal:</b>	
Professional Services	163,000
<b>TOTAL DEPARTMENT OF GENERAL GOVERNMENT</b>	<b>\$ 1,692,346</b>



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>
<b>GENERAL FUND</b>	
<b>DEPARTMENT OF PUBLIC BUILDINGS</b>	
Other Contractual Services	90,952
Utility Services	36,000
Rentals and Leases	28,000
Insurance	18,617
Repairs & Maintenance	28,550
Operating Supplies	5,500
<b>TOTAL DEPARTMENT OF PUBLIC BUILDINGS</b>	<b>\$ 207,619</b>
 <b>GENERAL FUND</b>	
<b>POLICE DEPARTMENT</b>	
Salaries & Wages	\$ 2,341,213
Overtime Pay	150,000
FICA Taxes	190,578
Retirement Contribution	460,716
Group Insurance	286,638
Workers' Compensation	43,959
Unemployment Compensation	11,706
Professional Services	11,000
Other Contractual Services	30,850
Travel & Per Diem	9,200
Communication Services	1,500
Rentals and Leases	124,685
Insurance	42,046
Repairs & Maintenance	60,760
Printing and Binding	3,000
Promotional Activities	1,000
Other Current Charges and Obligations	9,000
Operating Supplies	160,130
Books, Publications, Memberships, & Training	18,770
Capital Outlay	77,055
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$ 4,033,806</b>



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget 2018-2019
<b>GENERAL FUND</b>	
<b>BUILDING INSPECTIONS DEPARTMENT</b>	
Salaries & Wages	\$ 142,231
FICA Taxes	10,881
Retirement Contribution	25,673
Group Insurance	33,524
Workers' Compensation	2,280
Unemployment Compensation	711
Professional Services	270,037
Other Contractual Services	1,000
Travel and per diem	1,600
Communication Services	11,400
Rentals and Leases	1,260
Insurance	5,351
Repairs and Maintenance	1,500
Printing and Binding	650
Operating Supplies	1,000
Books, Publications, Memberships, & Training	1,555
<b>TOTAL BUILDING INSPECTIONS DEPARTMENT</b>	<b>\$ 510,653</b>

<b>GENERAL FUND</b>	
<b>CODE ENFORCEMENT</b>	
Salaries & Wages	\$ 128,165
FICA Taxes	9,805
Retirement Contribution	23,134
Group Insurance	21,668
Workers' Compensation	1,080
Unemployment Compensation	641
Professional Services	4,000
Travel and per diem	3,450
Communication Services	4,812
Insurance	764
Repairs and Maintenance	3,620
Printing and Binding	850
Other Current Charges and Obligations	550
Operating Supplies	4,400
Books, Publications, Memberships, & Training	2,090
<b>TOTAL DEPARTMENT OF CODE ENFORCEMENT</b>	<b>\$ 209,029</b>



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget 2018-2019
<b>GENERAL FUND</b>	
<b>DEPARTMENT OF OTHER PUBLIC SAFETY</b>	
Salaries & Wages	\$ 61,232
FICA Taxes	4,684
Workers' Compensation	597
Unemployment Compensation	306
Other Current Charges and Obligations	500
Operating Supplies	2,880
<b>TOTAL DEPARTMENT OF OTHER PUBLIC SAFETY</b>	<b>\$ 70,199</b>

<b>GENERAL FUND</b>	
<b>DEPARTMENT OF STREETS AND PARKWAYS</b>	
Salaries & Wages	\$ 142,130
Overtime Pay	2,843
FICA Taxes	11,090
Retirement Contribution	25,654
Group Insurance	48,098
Workers' Compensation	1,080
Unemployment Compensation	711
Other Contractual Services	212,400
Travel and Per Diem	2,600
Communications	3,600
Utility Services	80,000
Rentals & Leases	5,000
Insurance	6,880
Repairs and Maintenance	40,900
Other Current Charges and Obligations	525
Operating Supplies	34,620
Books, Publications, Memberships, & Training	5,150
Capital Outlay	190,000
<b>TOTAL DEPARTMENT OF STREETS AND PARKWAYS</b>	<b>\$ 813,281</b>



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget 2018-2019
<b>GENERAL FUND</b>	
<b>DEPARTMENT OF PUBLIC TRANSPORTATION</b>	
Other Contractual Services	\$ 120,000
Operating Supplies	12,000
<b>TOTAL DEPARTMENT OF PUBLIC TRANSPORTATION</b>	<b>\$ 132,000</b>
<b>GENERAL FUND</b>	
<b>DEPARTMENT OF RECREATION</b>	
Salaries & Wages	414,222
FICA Taxes	31,688
Retirement Contribution	74,767
Group Insurance	90,134
Workers' Compensation	5,277
Unemployment Compensation	2,071
Other Contractual Services	38,750
Travel and Per Diem	930
Communication Services	4,800
Utility Services	30,060
Rentals & Leases	3,200
Insurance	11,325
Repairs and Maintenance	23,200
Promotional Activities	4,000
Other Current Charges and Obligations	421,050
Operating Supplies	1,200
Transfer to reserves	65,000
<b>TOTAL DEPARTMENT OF RECREATION</b>	<b>\$ 1,221,674</b>
<b>Debt Service</b>	
Principal	324,000
Interest	183,323
<b>TOTAL DEBT SERVICE</b>	<b>\$ 507,323</b>
<b>TOTAL GENERAL FUND APPROPRIATIONS</b>	<b>\$9,397,930</b>



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget 2018-2019
<b>WATER FUND</b>	
<b>WATER DEPARTMENT</b>	
Salaries & Wages	\$ 257,236
Overtime Pay	12,862
FICA Taxes	20,662
Retirement Contribution	46,431
Group Insurance	46,495
Workers' Compensation	2,720
Unemployment Compensation	1,286
Water Purchases	575,000
Professional Services	3,400
Accounting and Auditing	4,920
Other Contractual Services	35,288
Travel and per diem	500
Communications	500
Rentals and Leases	2,000
Insurance	17,987
Repairs & Maintenance	17,300
Printing and Binding	1,000
Other Current Charges and Obligations	240
Operating Supplies	37,150
Books, Publications, Memberships, & Training	2,250
Capital Outlay	20,250
Transfer to General Fund	218,000
<b>TOTAL WATER FUND APPROPRIATIONS</b>	<b>\$ 1,323,477</b>

**SEWER FUND**

**SEWER DEPARTMENT**

Salaries & Wages	\$ 273,831
Overtime Pay	54,766
FICA Taxes	25,138
Retirement Contribution	49,426
Group Insurance	62,515
Workers' Compensation	2,394
Unemployment Compensation	1,369
Sewage Disposal	726,000
Professional Services	10,000
Accounting and Auditing	7,380
Other Contractual Services	8,515
Communications	2,940
Utility Services	50,100
Rentals and Leases	3,600
Insurance	26,981
Repairs & Maintenance	62,200
Other Current Charges and Obligations	540
Operating Supplies	25,430
Capital Outlay	298,550
Debt Service (Int & Principal):	75,320
Transfer to General Fund	499,630

**TOTAL SEWER FUND APPROPRIATIONS**

**\$ 2,266,625**



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

Adopted  
 Budget  
2018-2019

**PARKING FUND**

**PARKING DEPARTMENT**

Salaries & Wages	\$ 155,947
Overtime Pay	14,035
FICA Taxes	13,004
Retirement Contribution	28,148
Group Insurance	27,243
Workers' Compensation	1,492
Unemployment Compensation	780
Professional Services	1,000
Accounting and Auditing	2,460
Other Contractual Services	16,100
Communications	18,850
Utility Services	23,940
Rentals and Leases	15,860
Insurance	8,994
Repairs & Maintenance	22,350
Printing and Binding	8,000
Other Current Charges and Obligations	28,150
Operating Supplies	7,750
Capital Outlay	191,750
Debt Interest Payments	76,124
Debt Principal Payments	351,000

**TOTAL PARKING FUND APPROPRIATIONS**

\$ 1,012,977

**SOLID WASTE FUND**

**DEPARTMENT OF SOLID WASTE**

Solid Waste Disposal - Regular	651,534
Solid Waste Disposal - Daily	80,040
Professional Services	1,000
Accounting and Auditing	2,460
Other contractual Services	1,300
Repairs & Maintenance	500
Other Current Charges and Obligations	850
Operating Supplies	3,965
Capital Outlay:	6,750

**TOTAL SOLID WASTE APPROPRIATIONS**

\$ 748,399



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>
<b>CAUSEWAY FUND</b>	
<b>CAUSEWAY DEPARTMENT</b>	
Salaries & Wages	\$ 1,089,366
Overtime Pay	49,021
FICA Taxes	87,087
Retirement Contribution	196,631
Group Insurance	225,115
Workers' Compensation	6,428
Unemployment Compensation	5,447
Professional Services	187,000
Accounting and Auditing	21,525
Other Contractual Services	312,212
Communication Services	27,004
Utility Services	50,000
Rentals and Leases	81,200
Insurance	230,518
Repairs & Maintenance	85,000
Other Current Charges and Obligations	120
Operating Supplies	33,350
Capital Outlay	838,250
Debt Interest Payments	247,789
Debt Principal Payments	873,000
Transfer to General Fund	1,280,000
<b>TOTAL CAUSEWAY FUND APPROPRIATIONS</b>	<b><u>\$ 5,926,063</u></b>

<b>STORMWATER FUND</b>	
<b>STORMWATER DEPARTMENT</b>	
Salaries & Wages	51,419
FICA Taxes	3,934
Retirement Contribution	9,281
Group Insurance	4,232
Workers' Compensation	433
Unemployment Compensation	257
Professional Services	400
Accounting and Auditing	1,230
Other Contractual Services	105,120
Travel and Per Diem	500
Utility Services	1,200
Insurance	4,497
Repairs & Maintenance	75,500
Other Current Charges and Obligations	3,337
Operating Supplies	2,800
Books, Publications, Memberships, & Training	1,800
Capital Outlay	174,700
<b>TOTAL STORMWATER FUND APPROPRIATIONS</b>	<b><u>\$ 440,640</u></b>
STORMWATER FUND	



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget <u>2018-2019</u>
Recap All Funds Estimated Sources:	
Ad Valorem Taxes	\$ 4,292,770
Franchise Fees	345,000
Utility Taxes	466,000
Telecommunications Tax	205,000
Intergovernmental Rev.	1,005,000
Licenses & Permits	582,000
Professional & Occup Lics	57,500
Charges For Services	315,030
Fines & Forfeitures	102,000
Interest Income	108,000
Miscellaneous Income	230,000
Operating Income-Ent Funds	15,192,454
Appropriated Retained Earnings/Fund Balance	228,000
Loan Proceeds	-
Land Sale Proceeds	-
Total Sources Before Interfund Transfers	<u>23,128,754</u>
Interfund Transfers:	
Water Fund to General (Debt Service)	218,000
Sewer Fund to General (Debt Service)	499,630
Stormwater Fund to General (Debt Svc)	-
Water Fund to Sewer Fund	-
Reimb-Causeway to General	1,280,000
Total Interfund	<u>1,997,630</u>
Total Financial Sources:	<u>\$ 25,126,384</u>



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	<u>Adopted Budget 2018-2019</u>
Recap All Funds Estimated Uses by Object:	
Personnel Services	\$ 8,148,561
Operating Expenses/Expenditures	6,849,619
Capital Outlay	1,924,745
Debt Service	2,130,556
Grants and Aids	
	<u>\$ 19,053,481</u>
Transfers:	
Water Fund to Sewer Fund	
Transfer to Reserves	65,000
Causeway to General Fund	1,280,000
Water to General for Debt Service	218,000
Sewer to General for Debt Service	499,630
Stormwater to General for Debt Service	
	<u>2,062,630</u>
Increase in Operating Balance	<u>4,010,273</u>
Total Financial Uses	<u>\$ 25,126,384</u>



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

Adopted  
 Budget  
2018-2019

Recap All Funds

Estimated Uses by Sub-Object

Personnel Services:

Salaries & Wages	\$ 5,416,011
Overtime Pay	290,850
FICA Taxes	436,576
Retirement Contribution	1,004,663
Group Insurance	900,010
Workers' Compensation	73,371
Unemployment Compensation	27,080
	<u>8,148,561</u>

Operating Expenses:

Professional Services	875,837
Accounting and Auditing	61,500
Other Contractual Services	2,544,797
Water Purchases	575,000
Travel and Per Diem	58,280
Communication Services	189,346
Utility Services	271,300
Rentals and Leases	277,425
Insurance	383,897
Repairs & Maintenance	445,830
Printing and Binding	59,950
Promotional Activities	41,500
Other Current Charges	
Other Current Charges and Obligations	600,562
Office Supplies	20,000
Operating Supplies	388,925
Books, Publications,	
Books, Publications, Memberships, & Training	55,470
	<u>6,849,619</u>



TOWN OF BAY HARBOR ISLANDS  
 Adopted Operating Budget  
 2018-2019

	Adopted Budget 2018-2019
Capital Outlay	<u>1,924,745</u>
Debt Service:	
Combined Interest/Principal	75,320
Interest Payments	507,236
Principal Payments	<u>1,548,000</u>
	<u>2,130,556</u>
Grants and Aids	<u>-</u>
Transfers:	
Water Fund to Sewer Fund	-
General Fund Reserves	65,000
Causeway to General Fund	1,280,000
Water to General (for debt service)	218,000
Sewer to General (for debt service)	499,630
Stormwater to General (for debt service)	-
	<u>2,062,630</u>
Increase in Operating Balance	<u>4,010,273</u>
Total All Funds Financial Uses:	<u>\$ 25,126,384</u>
Excess (Deficiency) of Sources Over (Under) Uses	\$ -